

10. (a) Mobile No.....(b) Email ID.....

11. Particulars of all examination passed and technical qualifications obtained commencing from school Board or equivalent examination (Please attach separate sheet, if required)

Examination/Degree	University/Board	Year of Passing	% age of marks/Grade	Subject

12. Experience ;(Please attach attested copies of the experience certificate) (Please start with the Latest) (Please attach separate sheet, if required)

Name of employer	Post hold	Period		Last salary Drawn	Nature of Work/duties (only in Accounts & Tally should be written)
		From	To		

Total Experience in year and months:

13. Working knowledge on Tally & its management of Computer: (Yes/No):

.....

14. Any other relevant info (Related to Finance

Accounts.....

Undertaking:

- i. I have gone through the “Term & conditions” provided in the website link and shall abide by the same.
- ii. It is also certified that all the information furnished above by me is true, complete, and correct to the best of my knowledge and belief.
- iii. I have submitted only one application for this position.
- iv. Further, I have never been debarred by any organization of any illegal activity during my education/ service.
- v. I understand that in the event of any information found false/incorrect/suppressed or any ineligibility being detected before or after the test/interviews/selection, my candidature is liable to be cancelled/my service are liable to terminated and no correspondence will be entertained by NIELIT in this regard.
- vi. I understand that NIELIT has the right to accept or reject the application without assigning any reason thereof. NIELIT has full right not to fill any vacancy advertised through this mode.

Place:

Name:

Date:

Signature:

For Office Use Only

Place:

Signature and name of verifying Officer

Date:

General Terms & Conditions

1. Duly filled offline application with self-attested supporting should reach on or before **(28.04.2023)** to the address: Director-In Charge, National Institute of Electronics & Information Technology (NIELIT Agartala R.K Nagar (Opposite to NEEPCO) Khayerpur. Agartala, West Tripura. P.S – Bodhjungnagar West Tripura, Pin – 799008 Mob: +91-8794822459 . Dates of Written Test, Practical and Viva will be available at NIELIT Agartala website. No communication will be entertained in between.
2. Applications received after the due date shall be summarily rejected.
3. The Remuneration mentioned above is consolidated salary. The selected candidate will not be paid any other financial benefits like Medical, HRA, EP & ESI and Transport etc. except the consolidated salary.
4. Selection of candidate for appointment to the above mentioned position will be based on the performance of the candidates in the interview and as found eligible as per prescribed criteria.

Selection Process

Eligibility B.Com & above

QUALIFICATION	MARKS
B.Com with 1 st Class	5
M.Com	5
ICWA/CA	10
Written	40
Practical	30
Viva	10
Total	100

5. The selected candidate will be engaged on contract basis initially for a period of 6 (Six) months year, which may be extended depending upon the performance of the candidate.
6. The offer of appointment for the selected candidate will be subject to verification of original certificates/testimonials at the time of interview and completeness of other formalities.
7. Candidates will not be entitled to claim any TA/DA for appearing in Interview.
8. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.