

INTERVIEW SCHEDULE

Engagement of Manpower for setting up of PMU for the project “Development of NE region by enhancing training/Education Capacity in the IECT area”

The schedule of interviews for selection against various posts is as under:

S.No.	Date	Reporting time	Posts
1	16.10.2015	08:30 AM	Engineer/ Project Coordinator (Civil)
			Asst. Project Coordinator/Jr. Engineer (Civil/Electrical)
		11:30 AM	Executive Assistant (Civil)
			Executive Assistant (Stenographer)
			Executive Assistant (Technical)
			Project Coordinator
2	17.10.2015	08:30 AM	Engineer/ Project Officer (MIS)
			Asst. Project Coordinator (MIS)
		11:30 AM	Executive Assistant (MIS)
			Asst. Project Coordinator (Technical)
3	18.10.2015	08:30 AM	Asst. Project Coordinator (Finance)
			Asst. Project Coordinator (Administration)
		11:30 AM	Executive Assistant (Finance)
			Office Attendant

Venue:

NIELIT Delhi Centre,
2nd Floor, Pasvnath Metro Mall,
Inderlok Metro Station,
Inderlok, Delhi-110035.

Candidates are requested to ensure their presence as per the reporting time mentioned against each post above and may bring along following documents:

- I. CV (Bio- Data) having details of qualifications (with percentage), skill, experience, job profile and projects
- II. Original documents related to qualification and experience along with one set of attested photocopy of each document.
- III. Two latest color passport size photographs
- IV. Experience Certificate, if applicable
- V. Proof of date of birth

Candidates are required to send advance copy of detailed CV mentioning the ‘post applied for.....’ on the top, as an attachment in word format at ne.pmu@nielit.gov.in not later than **12th October 2015**.

In case of any query candidate may write to ne.pmu@nielit.gov.in or may contact NIELIT call centre at **1800116511**.