

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)

National Institute of Electronics and Information Technology (NIELIT)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार

Ministry of Electronics and Information Technology (MeitY), Govt. of India

दिल्ली केन्द्र / Delhi Centre

द्वितीय मंजिल, पारसनाथ मेट्रोमॉल, इंदरलोक मेट्रो स्टेशन, इंदरलोक, दिल्ली-110052

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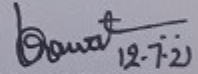
12th July 2021

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OFFICE ORDER

In partial modification of earlier office orders regarding allocation of duties & responsibilities, following officers/officials have been re-assigned the duties as per the requirement of the Centre with immediate effect, as under:

2. Smt. Alpana Agrawal, Scientist-D/Joint Director, in addition to her existing duties and responsibilities will also look after Future Skill Prime Project [Cloud Computing]. She is also appointed as Head [Academics], NIELIT Delhi Centre and will coordinate with NIELIT HQs., in providing all the information/data to NIELIT HQs./MeitY such as, academic matters like syllabus of courses {Formal/Nonformal/Skill based}, NSQF alignment, Capacity Building Projects, Skill Development matters etc.
3. Smt. Kanchan Rani, Scientist-D/Joint Director will head the Training Section and will report to the Director In-charge.
4. Smt. Swapnali Naik, Scientist-D/Joint Director is posted in the Training Section and will report to Smt. Kanchan Rani.
5. Shri Jyoti Mohan Koli, Scientist-C, Shri Asheesh Gupta, Scientist-C, Shri Kismat Raj Vishwakarma, Senior Programmer and Shri Pankaj Sharma, Sr. Technical Assistant, are posted in Recruitment, Third Party & Examination Section and will report to Shri M.S. Nandi, Joint Director.
6. Smt. Supneet Sharma, DEO-F is posted in Procurement/Maintenance/Legal/PGO and will report to Shri B.B. Dua, Scientist-E/Additional Director.
7. Smt. Kalpna Dudeja, Assistant Director is posted in Facility Management Section and will report to Shri Akash Sharma, Joint Director.
8. Ms. Swati Roy, Junior Assistant is posted in Finance Section and will report to the undersigned.
9. This issues with the approval of the Director In-charge.


12-7-21

(Arvind Rawat)

Deputy Director (Fin. & Admin.)

All the concerned officers/officials

Copy for information to:

- I. Director In-charge
- II. All the employees of the Centre.

मुख्यालय: नाइलिट भवन, प्लॉट नंबर-3, पी एस पी पाकेट, सैक्टर-8, द्वारका, नई दिल्ली-110077

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