

Right to Information Act: Information under Section 4(1)(b)

- (i) The particulars of its organization, functions and duties.

National Institute of Electronics and Information Technology (NIELIT) is an Autonomous Scientific Society of Ministry of Electronics and Information Technology, Government of India, and is actively engaged in the development of qualified human resources in the areas of IT, Electronics, Communication Technologies, Hardware, Cyber Law, Cyber Security, IPR, GIS, Cloud Computing, ESDM, e-Governance and related verticals. NIELIT offers courses both in the formal and the non-formal sector of education and is also one of the National Examination bodies which accredit institutes/organizations for the conduct of courses in IT in the non-formal sector.

NIELIT has been mandated to undertake various projects under Capacity Building in ICT with the objective of creating human resources at various levels including development of employment and self-employment linked quality and cost effective training programmes for the masses, especially targeted towards the rural/underdeveloped areas in the country. NIELIT has, over these years, established itself as a premier organization having pan India presence. As on date, NIELIT has forty three (43) centers located at Agartala, Aizawl, Ajmer, Alawalpur, Aurangabad, Bhubaneswar, Calicut, Chandigarh, Chennai, Chuchuyimlang, Churachandpur, Delhi, Dibrugarh, Gangtok, Gorakhpur, Guwahati, Haridwar, Imphal, Itanagar, Jammu, Jorhat, Kohima, Kolkata, Kokrajhar, Kurukshetra, Lakhnau, Leh, Lucknow, Lunglei, Majuli, Mandi, Pasighat, Patna, Pali, Ranchi, Senapati, Shillong, Shimla, Silchar, Srinagar, Tezpur, Tura and Tezu with its Headquarters at New Delhi. It is also well networked throughout India with the presence of about 700 + institutes

NIELIT is also the preferred agency for many State Governments for rolling out IT Literacy programmes for their employees and the masses. NIELIT has acquired very good expertise in IT training, through its wide repertoire of courses, ranging from 'O' Level (Foundation), 'A' Level (Advance Diploma), 'B' Level (MCA equivalent), 'C' Level (M-Tech level), IT literacy courses such as CCC (Course on Computer Concept), BCC (Basic Computer Course) and other such long term and short term course in the non-formal sector like courses on Information Security, ITeS-BPO(Customer Care/Banking), Computer Hardware Maintenance (CHM-O/A level), Bio-Informatics(BI-O/A/B level), ESDM etc., besides, high end courses offered by NIELIT Centres at Post-Graduate level (M.Tech) in Electronics Design & Technology, Embedded Systems etc. which are not normally offered by Universities/Institutions in the formal sector, in association with the respective state Universities.

NIELIT, Calicut is a key constituent unit of NIELIT involved in the Human Resource Development and related activities in the field of IECT, and is the only Institute of its kind in

***National Institute of Electronics and Information Technology, Calicut
Mandatory Disclosure updated on 31.12.2021***

this region, offering professional training programmes for the working as well as fresh engineers to make them more adaptable to the professional requirement of the industry. The Institute also offers state-of-the-art training programmes in different sectors such as VLSI, Embedded System Design, Control & Instrumentation, Product Design & Power Electronics and other allied field in Electronics, apart from IT and related areas. The Institute is also executing various Government sponsored projects for capacity building and skill development of youth in the region with emphasis on employability. Formal courses offered by the institutes leading to award of University degree are affiliated to APJ Abdul Kalam Technical University (KTU), duly approved by AICTE.

- (ii) The powers and duties of its officers and employees.

The Delegation of Powers to authorities at various levels is available at
(<http://nielit.gov.in/content/rti-disclosure>)

All matters for which specific provision has not been made shall be referred to Chairman, Governing Council for approval.

The duties of officers and employees are available at
(<http://nielit.gov.in/calicut/content/people>)

- (iii) The procedure followed in the decision-making process, including channels of supervision and accountability.

NIELIT has an institutional framework with the Governing Council, chaired by the Hon'ble Minister for Electronics & IT, as an apex body to evolve corporate policies and provide necessary guidelines for fulfilment of aims and objectives, besides the Management Board, chaired by the Secretary, MeitY, followed by Executive Committees at Centre level, chaired by the Executive Director of the Centre. The Executive Committee takes all necessary steps to carry out the assigned objectives of the Institute as set forth in the Memorandum of Association subject to the overall guidance and control of the Governing Council, Management Board and Director General, NIELIT. In the hierarchy of authority, below the Executive Committee is the Executive Director of the Centre who is responsible for the day to day activities of the Centre.

There are also a number of Committees constituted by the Executive Director to advise the Executive Director in decision-making in the following areas:

- | | |
|----|--------------------|
| 01 | Academic Committee |
| 02 | Purchase Committee |
| 03 | Library Committee |

- 04 Obsolete/unserviceable Asset Committee
- 05 Canteen Committee
- 06 COVID-19 Protocol Committee
- 07 Anti-ragging Committee

(iv) The norms set by it for the discharge of its functions

As detailed under clauses (ii) and (iii) above.

(v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.

(a) Service Rules and Delegation of Powers
(<http://nielit.gov.in/content/rti-disclosure>)

(b) Rules of Government of India (FR/SR, GFR etc)

(vi) A statement of the categories of documents that are held by it or under its control

Service Rules and Delegation of Powers
(<http://nielit.gov.in/content/rti-disclosure>)

(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

Refer the constitution of Governing Council and Executive Committee.

(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part of the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

PI refer to clauses (ii) and (iii)

(ix) Directory of officers and employees:(as on 31.12.2021)

S.No.	Name of the employee	Designation	Section/Group
1.	Dr. Perumal Pillai M	Executive Director	NIELIT, Calicut

S.No.	Name of the employee	Designation	Section/Group
2.	Smt. Sheela V S	Scientist/Engineer 'F'	IT Group
3.	Shri Martin K M	Scientist/Engineer 'F'	Div STE
4.	Shri Lalmohan K S	Scientist/Engineer 'E'	VLSI Group
5.	Smt. Saritha S	Scientist/Engineer 'E'	PE Group
6.	Shri Sasidharan P T	Scientist/Engineer 'E'	C&I Group
7.	Shri Mohan C	Scientist/Engineer 'D'	PE Group
8.	Shri Jayaraj U Kidav	Scientist/Engineer 'D'	VLSI Group
9.	Shri Krishnan P	Sr.Principal Private Secretary/Joint Director	Executive Director's Office
10.	Shri Baradharajan A	Joint Director (F&A)	Accounts
11.	Shri Rajesh M	Scientist/Engineer 'D'	ES Group
12.	Shri Nandakumar R	Scientist/Engineer 'D'	VLSI Group
13.	Smt. Reena K K	Senior Library & Information Officer	Library
14.	Shri Arumugam J	Principal Technical Officer	C&I Group
15.	Smt. Sini S Nair	Principal Technical Officer	IT Group
16.	Shri Prasoon Kumar K G	Principal Technical Officer	IT Group
17.	Smt. Kalpna	Deputy Director (Adm. & Fin.)	Administration
18.	Shri Akula Sri Rama Pavan	Scientist/Engineer-B	VLSI
19.	Shri Manoj N	Senior Technical Officer	ES Group
20.	Shri Ramesh Kumar M S	Senior Technical Officer	CAD-CAM Group
21.	Smt. Santhakumari S	Senior Private Secretary/Assistant Director	Administration
22.	Shri Ramachandran NN	Assistant Director (Admn)	Purchase
23.	Smt. Beena C	Assistant Director (F&A)	Accounts
24.	Shri Hari K	Senior Technical Officer	IT Group
25.	Shri Manoj Kumar M K	Senior Technical Officer	PE Group
26.	Smt. Deepthy P	Assistant Director (Admn)	Reception
27.	Shri Sreejeesh S G	Senior Technical Officer	VLSI Group

S.No.	Name of the employee	Designation	Section/Group
28.	Smt. Reshma C B	Senior Technical Officer	IT Group
29.	Shri Suresh K P	Technical Officer (E)	Electrical Maintenance
30.	Shri Venkataraman R	Senior Assistant	Purchase
31.	Shri Suresh Kumar Gaddi	Senior Technical Assistant	ES Group
32.	Shri Nagendra Babu Kothapalli	Senior Technical Assistant	C&I Group
33.	Shri Jadapalli Ashok Kumar	Senior Technical Assistant	PE Group
34.	Shri Sunil Kumar V	Assistant	Administration
35.	Shri Lijesh V V	Assistant	Administration

Note: Shri Viswanath Naik S, TO (Stores) is presently under deputation to Department of IT E&C, Government of Andhra Pradesh

- (x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations (as on 31 December 2021)

S.No.	Emp. No.	Name of Employee	7 th CPC Matrix Pay Rs.
1.	90	Perumal Pillai M	218200.00
2.	14	Sheela VS	204200.00
3.	10	Martin K M	176200.00
4.	3	Lalmohan KS	147000.00
5.	4	Saritha S	147000.00
6.	19	Sasidharan PT	147000.00
7.	99	MOHAN C	122900.00
8.	87	JAYARAJ U KIDAV	96900.00
9.	5	Krishnan P	91400.00
10.	74	Baradharajan A	91400.00
11.	79	Rajesh M	91400.00
12.	81	Nandakumar R	91400.00

National Institute of Electronics and Information Technology, Calicut
Mandatory Disclosure updated on 31.12.2021

S.No.	Emp. No.	Name of Employee	7 th CPC Matrix Pay Rs.
13.	16	Reena KK	88400.00
14.	73	Arumugam J	80900.00
15.	69	Sini S Nair	78500.00
16.	71	Prasoon Kumar KG	78500.00
17.	38	Manoj N	73400.00
18.	41	Ramesh Kumar MS	73400.00
19.	9	Santhakumari S	69200.00
20.	17	Ramachandran NN	69200.00
21.	34	Beena C	69200.00
22.	60	Hari K	69200.00
23.	76	Manoj Kumar MK	69200.00
24.	32	Deepthy P	67200.00
25.	107	Kalpna	67700.00
26.	80	Sreejeesh SG	59700.00
27.	84	Reshma CB	58000.00
28.	106	Akula Sri Rama Pavan	56100.00
29.	56	Suresh K P	50500.00
30.	82	Venkataraman R	46200.00
31.	92	Suresh Kumar Gaddi	41100.00
32.	100	NAGENDRA BABU KOTHAPALLI	39900.00
33.	104	Jadapalli Ashok Kumar	37600.00
34.	55	Sunil Kumar V	36400.00
35.	62	Lijesh V V	35300.00

- (xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

Budget Estimates for financial year 2022-23 and revised Estimates for Financial Year 2021-22 is attached. (Annexure-A)

- (xiii) Particulars of recipients of concessions, permits or authorizations granted by it

All SC/ST candidates are provided fee exemption, to undergo various training/Educational programs offered by the Centre list of candidates availed the facility is given in NIELIT portal <http://www.nielit.gov.in/content/deity-scheme>

- (xiv) Details in respect of the information, available to or held by it, reduced in an electronic form.

Information available in website:

<http://calicut.nielit.gov.in> and www.nielit.gov.in

- (xiv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

The Centre has a library meant for Staff and Students of the Centre, not for General Public

- (xv) The names, designations and other particulars of the Public Information Officers.

Public Information Officer:

Shri P. Krishnan
Sr. Principal Private Secretary/Joint Director
National Institute of Electronics and Information Technology
P.B. No.5, NIT Campus Post
Calicut – 673 601
KERALA, INDIA
E-mail: rti@calicut.nielit.in

Appellate Authority (RTI):

<http://www.nielit.gov.in/content/right-information-1>

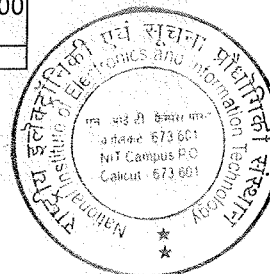
BUDGET ESTIMATES FOR FY 2022-23 AND REVISED ESTIMATES FOR FY 21-22

(Figures in lakhs)

Sl. No.	Particulars	Actuals (Provisional)	Budget Estimates as approved by GC	Revised Estimates	Budget Estimates as approved by EC
		2020-21	2021-22	2021-22	2022-23
	INCOME				
I	FEES/SUBSCRIPTIONS				
1	Income from Long Term Courses	84.32	110.00	85.00	85.00
2	Income from Short Term Courses	43.00	360.00	45.00	250.00
3	Income from NIELIT Scheme	47.90	30.00	50.00	50.00
4	Income from BCC & CCC course	10.02	4.00	10.00	50.00
5	Income from Hardware Scheme	0.00	0.00	0.00	20.00
6	Income from Accreditation Fees	0.30	0.00	0.00	0.00
	Total	185.54	504.00	190.00	455.00
7	Income from Services	809.20	200.00	800.00	500.00
8	Income from Projects	271.01	300.00	300.00	350.00
9	Interest Earned	47.70	70.00	45.00	45.00
10	Income from Sale of Publication	0.00	0.00	0.00	0.00
11	Receipt from Township	0.00	0.00	0.00	0.00
12	Misc. Income-Others	37.22	40.00	35.00	40.00
13	Depreciation written back on GIA Assets	48.54	50.00	50.00	50.00
	Total (A)	1,399.21	1,164.00	1,420.00	1,440.00
	EXPENDITURE EXPENSES				
	Establishment Expenses				
1	Salary and Wages	107.66	360.00	120.00	184.00
2	Other Establishment Expenses	36.09	200.00	50.00	200.00
3	Other Administrative Expenses (as per Annexure-II)	114.73	208.00	154.00	210.00
4	Expenditure on Projects	271.01	200.00	300.00	350.00
5	Expenditure on Services	809.20	200.00	800.00	500.00
	Total (B)	1,338.69	1,168.00	1,424.00	1,444.00
	Surplus/ (Deficit) before Grant-in-Aid & Depreciation (A-B=C)	60.52	-4.00	-4.00	-4.00
	Depreciation (D)	153.74	120.00	120.00	120.00
	Surplus/ (Deficit) after Depreciation C-D= E	-93.22	-124.00	-124.00	-124.00
	Requirement of Grant-in-Aid (Non Plan) (F) - Name of the Project to be provided	0.00	124.00	124.00	124.00
	Surplus/ (Deficit) after Depreciation & Grant-in-Aid (Non Plan) (E+F)	93.22	0.00	0.00	0.00

Note:-

- Due to Lock-down guidelines of various regulatory authorities to control the spread of Covid-19 Pandemic continued second wave in Kerala since Apr 2021, NIELIT Calicut is able to conduct the training programs/courses only by online
- Salary and Wages, Establishment Expenses and Administrative Expenses recovered from Projects/Services are shown under Expenditure on Projects/Services. The reduction in Salary, and Admin Expenses is due to absorption of portion by various projects and services.
- NIELIT Calicut is expecting that it would be able to resume core activities like conduct of courses with full pace during the financial year 22-23, since the effect of Covid-19 is expected to come down and eventually vanish in due course of time.



A. Baradharajan
A. Baradharajan
Joint Director (F&A)
NIELIT Calicut

NIELIT Centre Calicut

Details of Budget Estimates 2022-23 and Revised Budget Estimates for Capital Expenditure

(Figures in lakhs)

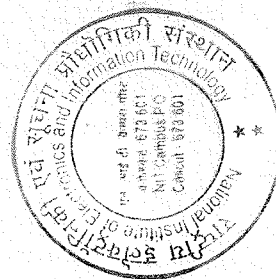
Sl. No.	Capital Expenditure	Actual Expenditure 2020-21 (Provisional)	BE 2021-22			RE 2021-22			BE 2022-23		
			Amount	Expected Outcome		Amount	Expected Outcome		Amount	Expected Outcome	
				Financial	Physical		Financial	Physical		Financial	Physical
1	Land Development & Building	6.00	250			250			300		
2	Furniture & Fixtures	1.16	10			10			10		
3	Vehicle	0.02	0			0			0		
4	Computers	57.67	50			50			50		
5	Office Equipment	1.50	10			10			10		
6	Lab Equipment	18.69	80			80			80		
7	Library Book	0.03	5			5			5		
8	Electric Installations	12.54	10			10			10		
	Total	97.61	415			415			465		

The Centre is more than 30 years old, needs continuous renovation & upgradation of Infrastructure. This Expenditure is for modernization and upgradation of IT and other infrastructure to augment operations of the Centre, which is required for sustaining the self sufficiency

This will enable the centre to enhance the employable skill of more than 1500 students annually and about 4000 students thru various schemes, workshops conferences etc. This expenditure also facilitates venturing into new areas of IECT which are in line with Government Policies

This Expenditure is for modernization and upgradation of IT infrastructure is for augmenting operations of the Centre, which is required for achieving Self Sustenance and to generate income annual income targets

This expenditure is expected to benefit NIELIT to train 5000 students in various formal and Non-formal Programs annually.



A. Baradharajan
A Baradharajan
Joint Director (F&A)
NIELIT Calicut