



NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY
(DEEMED TO BE UNIVERSITY)
(AN AUTONOMOUS INSTITUTION UNDER MINISTRY OF ELECTRONICS & IT, GOVT. OF INDIA)

M.Tech 2025-26 Reporting Process at the Institute – CCMT/ NDU 2025

Dear Candidates,

Welcome to NIELIT, Aurangabad.

Important Dates	
Physical Reporting at the Institute	Till 26 th August 2025 (Except Saturday and Sunday) from 9.30 a.m. to 5.30 p.m. Contact: Saurabh Bansod: 9834081669 Hostel: Arti Ahire(7720013503) Female Hostel warden Saurabh Kesari (7386929670) Male Hostel Warden
Commencement of 1 st Semester classes:	28 th August 2025

Payment of institute fees:

1. Tuition Fee Structure (Per Semester Per Student)

Sl. No.	Course Name	Tuition Fee (₹)
DIPLOMA PROGRAMMES		
	Diploma Programme (any branch/specialization)	₹ 27,000/-
UNDER GRADUATE PROGRAMMES		
	B.Tech. (any specialization)	₹ 50,000/-
	Bachelor in Computer Application (BCA)	₹ 30,000/-
	B.Sc. (any specialization)	₹ 25,000/-
POST GRADUATE PROGRAMMES		
	M.Tech. (any specialization)	₹ 60,000/-
	Master in Computer Application	₹ 32,000/-
	M.Sc. (any specialization)	₹ 32,000/-
	Post Graduate Diploma in Computer Application (PGDCA)	₹ 25,000/-
DOCTORATE PROGRAMME		
	Ph.D. in any stream	₹ 65,000/-

2. Additional Fees (Payable Separately)

Fee Component	Amount (₹)	Remarks
One-Time Admission Fee	₹ 5,000/-	Payable at time of admission
One-Time Security Deposit	₹ 5,000/-	Payable at time of admission
Academic Fee (per semester)	₹ 5,000/-	Includes development, I-Card, Library, Marksheets, Certificates

3. Hostel Accommodation for Boys (Per Semester - 5 Months)

Component	Amount (₹)
Hostel Fee per Semester	₹ 11,050/-
One-Time Hostel Caution Deposit*	₹ 1,000/-
Total (First Semester Only)	₹ 12,050/-
Subsequent Semesters	₹ 11,050/-

*Caution Money is a one-time non-refundable amount and will be transferred to the Student Alumni Fund on completion of the course.

4. Mess Service (Compulsory for Hostel Students)

- Mess charges are **not included** in hostel fees.
- **Outside food within hostel premises is strictly prohibited.**
- Mess charges must be paid **directly to the mess manager on a monthly basis**



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Common Admission Form

(Please fill in the form carefully in BLOCK LETTERS. Attach necessary documents)

NDU Campus: _____

Roll no: _____

1. Programme Details

Academic Session: _____

Programme Name

(e.g., Diploma, B.Tech, M.Tech, etc.): _____

Branch/Specialization: _____

Recent Passport
Size Photo

2. Personal Details

Full Name (as per 10th Certificate): _____

Father's Name: _____

Mother's Name: _____

Date of Birth

(DD/MM/YYYY): _____

Gender (Male/

Female/Other): _____

Category (GEN/SC/ST

OBC/EWS/PwD): _____ Nationality: _____

Religion: _____

Minority (if

applicable): _____

Aadhaar

Number: _____

Blood

Group: _____

Distinct Mark for Identification: _____

3. Contact Details

Correspondence Address with PIN: _____

Permanent Address with PIN: _____

Mobile Number: _____

Email ID: _____

Father's Mobile no. & Email ID: _____

Mother's Mobile no. & Email ID: _____

4. Academic Qualifications

Qualification #	Duration	Board/University	Year of Passing	Stream / Subjects	%age Marks Obt./ CGPA
10 th Board					
12 th Board/ITI / Diploma					

e.g. C.Voc, D.Voc, Diploma, B.Voc. UG Diploma, B.Tech, B.E., BM.Voc,M.Sc., M.Tech, etc.

JEE/GATE/NET Entrance Grade/Rank: _____
(if applicable)

Academic Bank of Credits/APAAR ID : _____ **Credits applied for Transfer:** _____

5. Other Information

Hostel Required? (Yes/No): _____

Differently Abled?(Yes/No): _____

If Yes, specify: _____

Anti-Ragging Undertaking
Reference no: _____

6. Declaration

I hereby declare that the information provided above is true to the best of my knowledge and belief.
If any information is found to be false, my admission may be cancelled.

Place: _____

Signature of Applicant: _____

Date: _____

Signature of Parent/ : _____

Guardian

7. Enclosures

S. No.	Document (whichever are applicable)	Enclosed (Y/N)	Document No.
1.	Two Passport size photo		NA
2.	Date of Birth Certificate		
3.	Medical Certificate		
4.	Anti-Ragging Undertaking by Student		
5.	Undertaking by Parent / Guardian & Hosteller, if availed		
6.	10 th Mark sheet and Certificate		
7.	12 th Mark sheet and Certificate		
8.	All Dip./UG level Mark sheets & Certificates		
9.	Document Verification letter CCMT-2025)		
10.	Category / UDID Certificate		
11.	Aadhaar Card		
12.	Online NIELIT's Application No		
13.	GATE Score Card & Allotment Letter		
14.	Migration certificate		
15.	Domicile Certificate		
16.	Nationality Certificate (only for foreign nationals)		
17.	Fee Receipt (& Hostel Fee/Mess Fee receipt, if availed)		

8. Declaration & Undertaking by the Student

I, _____ S/o / D/o Sh. _____ declare that:

1. I have read and thoroughly understand rules specified in the application form & prospectus.
2. I have not been debarred from appearing in any examination held by any Government constituted or Statutory Examination Authority in India or abroad.
3. I shall not indulge in any form of ragging or indiscipline & shall strictly abide by the rules of conduct.
4. I am aware of University rule of fulfilling 75% attendance to be able to apply for the university examination and that I will not be allowed to fill-up the university examination/appear for examination if my attendance is less than 75% (the minimum threshold level required to appear in university exam) of the total classes held during current semesters/session.
5. The admission granted to me is on a purely provisional basis subject to confirmation by University rules, eligibility criteria and verification of documents.
6. To confirm to the rules and regulations at present in force or that may hereafter be made for the governance of campus and Hostel. I further undertake that so long as I am a student of the NIELIT Deemed to be University (NDU), I will do nothing, either inside or outside the campus and Hostel that will interfere with their orderly governance and discipline.
7. I shall not involve myself in fighting / quarrelling with other students (Junior/ Senior or Outsiders). I further undertake that I shall not participate/ involve myself in any manner, in any form of ragging or indiscipline & shall strictly abide by the rules of conduct.
8. The Head of the Institute will have full liberty to expel me from the institute or Hostel for any infringement of the above undertaking.
9. To execute an agreement as prescribed by the management at the time of admission to the NDU.

Date: _____

Place: _____

Signature of Student

For Office Use Only		
Fee Amount paid	Mode of Payment	Transaction
Form Checked and Approved		Name & Signature of Official

Undertaking for submission of original documents.

Date: -----

To,
The Executive Director
NIELIT-Aurangabad

Subject: Undertaking for submission of original documents.

Respected Sir,

I _____ have taken admission to **M.Tech**
_____ **Year**_____, Semester_____ through Institute Level today, dated
_____ for academic year 2025-2026. I have submitted following original documents at the time of
admission.

Thanking You.

Yours faithfully,

Student's Name : _____

Roll No. _____

Mobile No. _____

Undertaking for non-submission of original documents.

Date: -----

To,
The Executive Director
NIELIT-Aurangabad

Subject: Undertaking for non-submission of original documents.

Respected Sir,

I _____ have taken admission to **M.Tech**
_____ **Year** _____, Semester _____ through Institute Level today,
dated _____ for academic year 2025-2026. I have not submitted following original documents at the time of
admission. So, I am giving an undertaking for submission of my documents as listed below: -

I will submit above mentioned my original documents/ certificates within -----days / on
(date) _____. If I fail to do so , I will be responsible for cancellation of my admission .

Thanking You.

Yours faithfully,

Student's Name : _____

Roll No. _____

Mobile No. _____

9.	Details of the courses chosen for current semester (The registration for Core Courses applicable for the student semester is mandatory. In addition to Core Courses, the student shall exercise choice for Electives subject to Course Schedule and backlog Courses as per rules stipulated in the applicable Ordinance).			
	Slot	Course/ Programme Code	Course Name	Core/ Elective

Declaration

I declare that the particulars furnished are true to the best of my knowledge.

Date:

Signature of Student

Endorsement by the Office

The particulars given above were verified and found correct, and the student has satisfied the eligibility conditions for the promotion to Semester.

Authorised Signatory

Undertaking by the Parent / Guardian

On Rs.100 Stamp Paper

I..... aged Years Parent
/Guardian of..... residing at
..... seeking admission
into..... program at NIELIT Aurangabad hereby
undertakes that :-

- I have read all the hostel rules and regulations thoroughly and my ward shall abide by them.
- I understand that ragging is a criminal offence and my ward will not indulge in the same.
- I shall pay all the hostel dues on time.
- I am aware that my ward can be expelled from the hostel if at any time she is found in possession or in custody of including but not limited to any objectionable or sexually explicit item , or arms or rods ,chains ,swords , knives , sticks ,etc ., or in possession or custody of drugs , alcohol or psychotropic substances or found to have consumed any of the above within the premises or in the precincts of the institute or hostel .
- I undertake to keep the institute informed at all times if my ward is afflicted with any communicable disease.

(Name and Signature of the Parent /Guardian with phone number)

Undertaking by the Hosteller

On Rs.100 Stamp Paper

I..... aged Years Son /
Daughter of residing at
..... seeking admission into
..... program at NIELIT Aurangabad hereby undertake
that :-

- I have read all the hostel rules and regulations thoroughly and shall abide by them.
- I understand that ragging is a criminal offence and I will not indulge in the same.
- I shall pay all the hostel dues on time and take care of the hostel properly.
- I am aware that I can be expelled from the hostel if at any time I am found in possession or in custody of including but not limited to any objectionable or sexually explicit item , or arms or rods ,chains ,swords , knives , sticks , etc ., or in possession or custody of drugs , alcohol or psychotropic substances or found to have consumed any of the above within the premises or in the precincts of the institute or hostel .
- I undertake to keep the institute informed at all times if I am afflicted with any communicable disease.

Name & Signature of the Student

Directives of the Supreme Court of India regarding Undertaking : Anti Ragging

Institute Name :

.....

Ref: Directives of the Supreme Court of India, dated May 16, 2007 in SLP No. (s) 24295 of 2006. University of Kerala Vs Council, Principals', Colleges, Kerala & Ors with SLP(C) No. 24296-99/2004 & W.P. (Crl) No. 173/2006 and SLP(C) No. 14356/2005) and Civil Appeal no. 887 of 887 of 2009 dated May 8, 2009.

The Hon'ble Supreme Court of India admitted and heard the above referred SLPs in relation to the menace of ragging in Technical Institutions/Universities/Colleges in the Country. In this connection, a committee headed by Dr. R.K. Raghavan, former Director of CBI, for giving specific recommendations on effective prevention of ragging in educational institutions was constituted by the apex court. Accordingly, the Committee had carried out a very detailed study on the various factors contributing for ragging and collected the public opinion. Further, the Committee had submitted a detailed report with suitable recommendations and measures required to effectively curb the menace. The recommendations of the Committee were duly accepted. The following directives have been issued to all the educational institutes for necessary implementation by the Hon'ble Court and this institute proposes to follow them.

**Undertaking from the students (On Rs. 100 Stamp Paper) as per the provision of anti-ragging
verdict by the Hon'ble Supreme Court**

I,....., S/o, D/o Mr..... Year &
Branch:..... Reg. No..... Dept., Student of
NIELIT Aurangabad do hereby affirm and declare on this dated..... the following with
respect to above subject and office order No. Date.....

- That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references.
- That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
- That I have not been found or charged for my involvement in any kind legal ragging in the past. However, I undertake to face disciplinary action/ legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future during my course.
- That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Court, Govt. of India and the Institute authorities for the purpose from time to time.
- That I shall not resort to any act ragging in hostel and shall abide by the rules /laws prescribed in directives of

Hon'ble Court of India, if I am a hosteller in any of the hostels of NIELIT Aurangabad.

**Signature of
Student with date**

APPLICATION FORM FOR HOSTEL ADMISSION

1. Name :
2. Mobile No. :
3. Father's Name :
4. Father's Contact No. :
5. Date of Birth :
6. Sex : Male / Female
7. Category : ST / SC / OBC / E W S / General
8. Course & Semester :
9. Permanent Address :
with Contact No.
10. Local Guardian's Name :
Address with Contact No.

I,, declare that the information given above is true to the best of my knowledge and I have understood the hostel and mess Rules and Regulations properly. I will conform the culture of the Hostel & Mess and abide by the Rules and Regulation of the hostel & mess if admitted to the Hostel.

Signature of Student

DECLARATION BY THE PARENTS / LOCAL GUARDIAN

I Shri / Smt

Parent /

Guardian of Shri/Km

..... Will take full responsibility if he/she

broke NIELIT Aurangabad Centre Hostel & Mess Rules and Regulation issued from time to time for the Institution or Hostel. I also undertake to pay any Hostel Room Rent and Mess Fee bill dues which may ward fails to clear.

Signature of Parent/Guardian

Contact

No..... FOR OFFICIAL USE

7.1 Type of hostel allotted :

7.2 Room No. allotted :

7.3 Occupies the room on :

List of Enclosure:- **1.Photo copy of Student's Semester Registration Receipt.**

2.Photo copy of Complete Hostel fees payment Receipt

**3.Hostel & Mess Undertaking form in original Duly signed by
student and his/her parents with Date.**

Signature of Hostel Warden

**NATIONAL INSTITUTE OF ELECTRONICS & INFORMATION
TECHNOLOGY (NIELIT)
CEDTI COMPLEX DR. BAMU CAMPUS
AURANGABAD MAHARASHTRA 431004
HOSTEL & MESS UNDERTAKING FORM**

Date:

I.....son/ daughter of.....
joining/studying.....Year B.Tech/ M.Tech/ DEPM Course in the branch of
..... will abide by the Rules/Policies/Orders/Instructions
Mentioned in Hostel & Mess rule and regulations above and also issued by the Hostel
Office from time to time. I fully understand that in case of violation of any of the
rules/regulations/policies/orders/instructions, Strict disciplinary actions will be taken
against me by the concerned committees as per above mentioned Rules & Regulations
which may include expulsion/ suspension/Debarment from the hostel/Internal
Examination/End semester Examinations/Subject or whole semester classes and/or even
rustication from the Institute.

Signature of Student with Date

I am aware of the above furnished information and obey for the same.

Signature of Parent/Guardian with Date

RULES AND REGULATIONS FOR HOSTEL RESIDENTS

1. ACCOMMODATION

1.1. Hostel accommodation is available to DEPM, B.Tech & M.Tech students, only during a working semester. No Student will have a right to occupation of a room during vacation/Semester break. But he/she may be permitted to stay on request, if he/she is doing any course work / project work / Institute work.

1.2. Hostel accommodation may be provided to candidate of DGR/WBL/NSQF/Short term/Corporate training who are registered for and working towards course/training at the Institute based on their request for rooms for a limited period, which could be extended, if rooms are available. They are required to pay room rent, establishment charges and any other charges as decided by the Hostel Management. The members residing in hostels are governed by the same rules, applicable to regular students at the Institute.

2.CONDITIONS OF ALLOTMENT

2.1. At the time of admission of a student into the hostel and at the beginning of every year, each resident is required to submit a duly completed Personal Data Form. The telephone number of the parent must be provided. The Local Guardian's address and phone number are optional. Email from the parents (if available) should also be provided. Any change of address / telephone number of the parent / local guardian, at any point of time, must be intimated immediately to the warden in writing.

2.2. The Hostel Management will provide minimum furniture and fittings for each room consisting of one each of cot, table, chair, ceiling fan with regulator and, a tube light fitting.

2.3. Rooms once allotted to the students for an academic year will not be changed except in special situations.

2.4. The Hostel Management, if in case of non-availability of rooms, can allot more than 3 people per room.

2.5. If any student's status changes during the stay in the hostel, he must inform the Convener of Hostel warden immediately and should vacate the hostel if the Hostel Management finds that he is not eligible for hostel accommodation.

2.6. The students are entitled to accommodation in the hostel if they are full-time registered students. Accommodation will not be provided for any student whose registration is cancelled. Any student removed from the Rolls of Institute will automatically cease to be a hostel member.

2.7. Before vacating the rooms, the students should fill up the Room Vacating Slip. The electrical installations, including the fan, should be handed over intact, in addition to the furniture. The personal locks must be removed while vacating the room.

2.8. Management has rights to refuse accommodations.

3.CODE OF CONDUCT

3.1. All residents must maintain standards of behavior expected from students of a prestigious Institution like ours. They are expected to behave courteously and fairly with everyone both inside and outside the campus.

3.2. All residents are required to carry their valid Identity Cards issued to them by the Institute.

3.3. The rooms, shared areas and surroundings should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.

3.4. All the students are expected to be in the hostel before 10.00 p.m. (10.30 p.m. on Saturdays and Sundays). If any student wishes to be away from the hostel during the weekend, holidays, or any other time, he must get prior permission from the Warden.

3.5. Rooms are allotted to each student on his personal responsibility. He should see to the upkeep of his room, hostel, and its environment. Students should bring to the notice of the Estate Maintenance office, through the Warden, all routine maintenance works (Civil, Carpentry and Electrical), if any, to be carried out in their rooms.

3.6. Students should co-operate in carrying out maintenance work and vacate their rooms completely when the HC (Hostel Committee) requires the rooms for this purpose. If any maintenance work is to be carried out when the room is under occupation, it is the occupant's responsibility to make the room available for the same.

- 3.7. The students should not screen pirated / unauthorized / unlicensed movies in their computers and common rooms. Any violation will be dealt with severely. Punishment for the same will be decided by authorities.
- 3.8. The resident of a room is responsible for any damage to the property in the room during his occupancy of that room and will be required to make good the damage, if any. He is required to fill in the inventory of the furniture and other items available and hand over the furniture & other materials in good condition when he/she changes/vacates the room/hostel.
- 3.9. In case of any damage to or loss of hostel property the cost will be recovered from the students responsible for such damage or loss, if identified, or by all the students of the hostel, as decided by the Warden.
- 3.10. The resident shall not move any furniture from its proper allotted place and shall not damage it. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand them over to the Warden, failing which he will be charged a penal rent as decided by the Warden.
- 3.11. The resident shall not remove any fittings from any other room and get them fitted in his room.
- 3.12. The residents are required to sign a Hostel & Mess Undertaking form, a copy of which is given as an annexure. In case of any damage, the cost and a fine amount proportional to the damage shall be levied by the HC.
- 3.13. The Students of Hostel if found misbehaving, denying instructions, abusing, threatening, fighting, or beating the security staff members deputed at every hostel, the student or concerned group of students will be debarred/Expelled/Suspended from the Hostel within 24 Hours (1 Day)
- 3.14. The students of Hostel have to follow the mentioned escalation hierarchy of the organization (NIELIT Aurangabad) for any issues, events, accidents, incidents or problems related to Hostel & Mess.
- [Hostel Warden/Convener—DEPM/B.TECH/M.TECH Coordinator—Hostel Committee/Mess Committee—Academic Discipline, Ethics and welfare committee—Student Grievance Redressal & Appeal Committee--Anti Ragging Committee—Dean skill Development—Dean Academics—Executive Director]**
- 3.15. Any Students of Hostel if found not following this Organization Escalation Hierarchy mentioned in point 3.14 will be debarred/Expelled/Suspended from Hostel within 24 Hours (1 day) and will be debarred from current semester Classes, Internal, End Semester, Project/Viva, lab exam.
- 3.16. Any Students of Hostel if found directly approaching to Hostel Warden Quarter or Executive Director Quarters without the permission of Main

gate Security (Security will call the Concerned Person for appointment with student) If security allows then only the students are allowed to move towards the quarters otherwise they will have to face very stringent disciplinary action(viz Debarment from hostel/Debarment from End Semester Examination).

3.17. Ragging of students admitted to the Institute is totally banned. Any violation of this by the students will be dealt with very severely.

3.18. Anti-ragging Measures

With reference to the UGC REGULATIONS ON CURBING THE MENACE OF

RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009 (under Section

26(1)(g) of the University Grants Commission Act, 1956), vide notification F.116/2007 (CPP-II) dt. 17.06.2009, ragging is a punishable crime In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009. This has come to effectiveness to prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force. In view of the above an Anti-ragging squad is active and our campus is ragging free. Hence any such activities if occur will be viewed with due seriousness and the student will be subjected to subsequent actions as per the stipulated act.

What constitutes Ragging.- Ragging constitutes one or more of any of the following acts:

a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.

b. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.

c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.

d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;

e. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.

f. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.

h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.

i. In case of any such instances either directly been contacted by the senior, being a victim or if the student happens to witness any such incident which can be categorically defined under ragging as above as a campus resident he/she should immediately report to the appropriate authority Warden/Convener of Hostels/Chief warden/Dean Students Welfare/Antiragging squad for further course of action. Such informants will be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents. Freshers should clearly desist from doing anything with or against their will, even if ordered to by the senior students and that any attempt of ragging shall be promptly reported to the above authorities as the case may be.

j. First year UG students are for the very same reason lodged in separate hostels fenced and the access of seniors is denied on these first year hostels. Any senior student found in those hostel premises for what

so ever reason without prior permission shall be subjected to disciplinary action. The students who are found indulge in such activities shall be punished appropriately after following the procedure and in the manner prescribed herein under.

k. The anti-ragging Committee of the institution shall take an appropriatedecision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

l. The Anti-ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely.

- i. Suspension from attending classes and academic privileges.
- ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
- iii. Debarring from appearing in any test/ examination or other evaluation process.
- iv. Withholding results.
- v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- vi. Suspension/ expulsion from the hostel. vii.

Cancellation of admission.

viii. Rustication from the institution for period ranging from one to four semesters.

ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

m. An appeal against the order of punishment by the Anti-Ragging Committee shall lie,

- i. In case of an Institution like NIELIT Aurangabad, to the Executive Director or Director General of the Institution as the case may be.

- ii. **In case of an order of an institution, affiliated to or constituent part, of a university, to the Vice-Chancellor of the University;**
- iii. **In case of an order of a university, to its Chancellor.**
- iv. **In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution.**

All senior students, hostellers and day scholars, are required to sign an Anti- Ragging Undertaking form.

3.19. Smoking and consumption of alcoholic drinks and / or narcotic drugs in the hostel premises is prohibited. Students shall not enter the hostel premises in an intoxicated state and should not possess such materials. Severe action will be taken if any resident is found to violate this, resulting in expulsion from hostels and rustication from the Institute. The hostel zone is a smoke-free zone in the Institute. **Students should not smoke inside the hostel / room / common room / dining hall / toilets / corridors / terrace etc.** Depending on the case, the management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.

3.20. Employing unauthorized persons for personal work such as washing clothes, etc., is not permitted. Members of the hostel staff should not be asked to enter the hostel room on any account.

3.21. Any student who is found to be indulging in undesirable activities such as physical assault, damage to property, etc., will be liable to the following punishments:

- a. He will be expelled from the hostel.
- b. A record of his misconduct will be made in the personal file.
- c. The cost of damage will be fully recovered from him together with penalty.
- d. He will also be fined commensurate with the offense committed.
- e. The privilege of appearing for campus interviews will be denied when he reaches the final year.
- f. No recommendations will be given to him for studies abroad.
- g. The Bad Character certificate will be issued at the completion of the Course.
- h. Rustication/Debarment from the institute.

3.22. Any student found hosting / harboring an offender will be also liable to the punishments mentioned in rule 3.21.

3.23. Residents should not participate in any anti-national, anti-social or undesirable activity in or outside the campus. The visit of a person of the

opposite sex to the hostel is restricted to common room under special circumstances only in presence of security staff members.

3.24. Students proceeding on medical Leave from the campus should produce the Medical Certificate issued by the College Medical Officer at the time of their leaving.

3.25. Students going their hometown or their relative's place between the semester period will have to properly apply through leave permission form by giving proper valid reason Signed & approved by DEPM/B.Tech/M.Tech Coordinator approved by Hostel warden.

3.26. Leaving the Institute Campus without informing the respective CourseCoordinator or Hostel warden will be treated as absence from college and will be treated unethical behaviors and hence strict punishment will be given to students as per the decision of the concerned authorities or committees.

3.27. Any student of Hostel residing in his Hostel room after 9:30am in working days without informing the concerned authorities or without having any medical certificate will be debarred/expelled/suspended from the hostel within 48 hours (2 Days).

4.GUESTS

4.1.A guest of a resident may be permitted, with the prior approval by theConvener of Hostels, to stay in hostel for not more than a week on payment of the necessary charges, as fixed by the HC from time to time. The guest can be permitted only if the permission is obtained prior to entertaining the guest in the room. For this purpose, every person other than resident of the hostel will be considered as a guest for definition.

4.2. Entertaining unauthorized guests will lead to severe punishment including expulsion from the hostel.

4.3. No overnight guests are permitted in a student's room without permission ofthe Warden. No person of the opposite sex either guest or otherwise shall be permitted to stay overnight in any part of the hostel.

5.VISITORS

5.1. All visitors to the hostel including the parents/guardians will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard.

5.2. The visit of men students to the women's hostel and vice-versa is restricted.

6.USE OF APPLIANCES

6.1. The use of electrical appliances such as immersion heaters, electric stove / heaters / electric iron is forbidden in any of the rooms allotted for residence. Private cooking in the hostels / student's room is strictly forbidden. Such appliances, if found will be confiscated and a fine will also be imposed.

6.2. The uses of audio systems which may cause inconvenience to other occupants are not allowed. The use of personal TV, VCR and VCD / DVD is prohibited. The students should not hire objectionable CDs from outside.

6.3. When the students go out of their room they should switch off all the electrical / electronic appliances, and keep it locked (at all times). Violation will attract suitable penalty and punishment as decided by authorities.

7 COLLECTIVE RESPONSIBILITIES

7.1. General damage to the hostel property will be the collective responsibility of all the residents and they will be required to make good such damage, if the students who caused the damage cannot be identified.

7.2. Residents should not indulge in practices/activities, which may endanger their own safety and others.

7.3. Residents will be personally responsible for the safety of their belongings.

7.4. Residents are required to obey all traffic rules inside the campus.

7.5. Residents are duty bound to report to the Hostel Warden in case they notice any unwanted incident or undesirable activity going on in the hostel or on the campus.

7.6. Residents are required to park the cycles only in the space provided for them in an orderly manner. **No cycles / vehicles should be parked at the entrance or in the corridors.**

7.7. Use of powered vehicles by students has been banned. Residents violating this rule are liable for punishment. Powered vehicles brought to the campus will be confiscated and huge penal charges will be levied. Confiscated vehicles will be released only at the end of the course completion.

7.8. Students should not arrange any functions or meetings within the hostel or outside or within the Institute campus without specific permission of the warden.

7.9. Students should not arrange for any picnic outside without specific permission from the Dean Academics.

7.10. Residents must be conscious of their environment by keeping it clean, healthy and presentable. Students should not throw litter indiscriminately and should not use non-bio-degradable items, such as carry bags.

7.11. The residents of the hostel are responsible for the safekeeping of their personal belongings. They are advised to keep under lock (preferably a branded one) all valuable items such as Laptop, Mobile Phone, etc. and lock the room even when they are out for a brief period.

7.12. Any case of theft should be reported promptly to the Security Officer/Incharge.

7.13. The jurisdiction of NIELIT is confined to the campus. If our students create law and order problems outside the campus, they are answerable to the police.

7.14. The students when they go out should plan to return to the campus before 10:00 p.m., if necessary.

7.15. Do not go out in large groups which are difficult to control. If you get involved in unpleasant situations, you are not the only one to be affected. You end up creating a bad impression of our Institute.

7.16. NIELIT will do its utmost to protect you if you are on the right side of the law. Do not overstep your limits. Help us to help you.

8. MESS RULES

8.1. No student can stay in the hostel without being a member of Mess. Mess is compulsory for all Hostellers.

8.2. After successful payment of Hostel and Mess Fees only Rooms will be allotted to the students and then only Students are allowed to enter into Hostel.

8.3. Once a student joins a mess, he shall be deemed a permanent member throughout the semester.

8.4. The mess timings are as follows and the students should strictly adhere to these timings:

Breakfast: 8.00

a.m. to 9.30 a.m.

Lunch: 12.30

noon to 2.00 p.m.

Dinner: 7.45

p.m. to 9.45 p.m.

8.5. If any student or group of students of hostel is found not eating the food from the Hostel Mess from last 5 days and taking food from local outside tiffin Wala/Dabba service from nearby hotels without permission of Hostel Warden by not giving proper valid reason will be expelled/debarred from the hostel within 72 Hours (3 Days).

8.6. The system of self service will be followed in the Mess.

8.7. The quantity of food will be as per the mess menu finalized by Mess committee from time to time.

8.8. If any of the hostel student found to be misbehaving, abusing fighting denying or purposely requesting Mess- In charge to give some specific items (Not mentioned in food menu) to him the student or concerned group of students will be debarred/Expelled/Suspended from the hostel within 48 Hours (2 Days).

8.9. The students cannot request, argue or misbehave with Mess In charge for giving him the food beyond the Mess timing mentioned in point 8.4.

8.10. All Students must strictly follow the Mess timings.

8.11. Mess food menu will be decided by the Mess Committee at the Beginning of every Semester. Only one more time it can be changed on the request of the Mess committee student Representatives. Further No modification will be done in mess food menu.

8.12. Students other than the Mess Committee Members are not permitted to enter the kitchen or storeroom of the mess on any account.

8.13. Students of the Hostel not coming for the food for any specific time like breakfast, lunch and dinner will have to intimate mess in charge well in advance except under special circumstances.

8.14. Students are not permitted to cook any food on their own accord in the mess or in their rooms.

8.15. Students on no account whatsoever will be permitted to take food outside the mess. Nor can they take mess utensils such as plate, spoon, tumblers, etc, to their rooms.

8.16. No food will be served in the rooms of the hostel for any student unless a certificate is produced from the Institute Medical Officer to the effect that the students' condition requires the food to be served in their rooms.

8.17. No dinner shall waste food. Paying mess bill does not entitle a diner to waste food.

8.18. Assist in maintaining the mess and surroundings neat and clean. No notices shall be pasted on walls. Notices put up on the notice boards should not be removed by the diners.

8.19. All diners shall interact with the mess staff in the dining hall in a courteous manner.

8.20. After eating food, diners shall leave the cup, plate, waste food etc. in the designated bins.

8.21. All diners shall produce ID card and Mess card to dine every time in the mess.

8.22. If any diner is medically ill and requires a special diet (e.g. Oil-less food) he can request the Warden to arrange for the same at the mess.

8.23. Students should not bring any pet animals into the mess halls or encourage such practice in the Hostel room

9. RIGHTS OF HOSTEL MANAGEMENT

9.1. Any breach of these rules will invite an enquiry that will be conducted by the Hostel Management. If the student is found guilty, then the Hostel Management will take disciplinary action that it deems fit. Depending on the case, the management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.

9.2. The Hostel Management reserves its right to change these rules from time to time keeping the students informed through general circulars displayed on the hostel notice boards.

10. Other Rules & Regulations

10.1. Students should enter the hostel before 10:00 pm. Latecomers shall be subjected to a fine of Rs. 200/- for the first instance with doubled charges for the subsequent days of repetition. Eventually leading to disciplinary action.

10.2. After 10:30 pm students are advised to maintain silence

- 10.3.** Students going out of the campus for any reason must make an entry in the IN/OUT register.
- 10.4** Students **should not consume any tobacco/alcohol/drug items** inside the hostels/campus. If found, the student will be subjected to the disciplinary action appropriately.
- 10.5.** Students should not spit/paste/scribble anything on the walls.
- 10.6.** Students are not allowed to play in the rooms/corridors, except the board games like chess, carom etc.
- 10.7.** Students are not allowed to celebrate any parties (like birthday) inside the hostel. If found they will be subjected to a fine or Rs.1500/-.
- 10.8.** Students are not allowed to use the hostel terrace or hostel premises for any other purposes without consent of Hostel Authorities. If found they will be subjected to a fine of Rs. 5000/-
- 10.9.** Every student should be responsible to keep his belongings (wallet, laptop, phone etc.) safe. Rooms must be locked while leaving.
- 10.10.** Students should not entertain any unauthorized guest to enter the hostel.
- 10.11.** Students should not wear sleeveless dress while coming to mess.
- 10.12. Ragging is a punishable crime under Indian Penal Code.** To eliminate such incidents, **first year students are not allowed to visit senior's hostels.** If the first-year students are found to visit the senior hostels, they will be suspended from the hostels considering the fact that such visits are aiding the ragging activities.