

**Expression of Interest (EOI)
Inviting Training Partners
for the
Implementation of Project**

**“Employability Enhancement & Livelihood Training Program [EELTP] of
SC/ST&EWS(Women) Youth through Capacity Building and Skill
Development in IECT”**

**Sponsored by
MeitY**

Implementing Agency:

**National Institute of Electronics and Information
Technology (NIELIT)**

**An Autonomous Scientific Society of Ministry of Electronics and Information
Technology**

Government of India

Table of Contents

S. No.	Title	Page No.
1	Overview of the project	3
2	Eligibility for Training Institutes	3
3	Courses covered under EELTP	4
4	Training Delivery Models	4
5	Activities and Revenue Sharing Model	5-6
6	How to become NIELIT Training Partner	7
7	Format of Agreement (Annexure I)	8-12
8	Application Form (Annexure II)	13-14

Overview of the Project

Project Name:

Employability Enhancement & Livelihood Training Program [EELTP] of SC/ST& EWS(Women) Youth through Capacity Building and Skill Development in IECT

Objective:

The Project aims towards Capacity building/ Skill development in IT and Electronics Sectors for enhancing their employability & livelihood.

Duration of the project:

3 Years

Target:

Total of 500 to 550 SC, ST and EWS (Women) Candidates per District

Target Districts:

Jodhpur, Sri Ganganagar & Udaipur

Beneficiaries:

SC, ST category and EWS(Women) candidates belonging to 3 aforementioned Districts of Rajasthan only

Eligibility for Training Institutions for enrolling in EELTP project:

- The IT Training Institutions like Accredited Centre, DLC Facilitation Centres, NIELIT ESDM TPs, NIELIT NSQF TPs or other identified training partners like Polytechnic College, ITI, Schools, other State/District Level Skill related agencies etc. will have to obtain NSQF accreditation for the desired courses covered under EELTP project (**except O Level for which the aspirant institutes will have to apply separately at NIELIT HQ website**) as per the procedure defined & available at <http://www.nielit.gov.in/content/nsqf> for affiliation to NIELIT NSQF courses.
- The IT Training Institutions having NSQF accreditation of courses which are among 11 courses covered under EELTP need not apply for fresh NSQF accreditation.
- The IT Training Institutes having set up and operating in the 3 above mentioned districts of Rajasthan only.

Distribution of Targets:

Year wise and Category wise distribution of targets is as follows: -

Year/Category Wise Target Distribution			
1st Year (20% of Total)	SC (40% of 1st Year Target)	ST (40% of 1st Year Target)	EWS-Women (20% of 1st Year Target)
2nd Year (40% of Total)	SC (40% of 2nd Year Target)	ST (40% of 2nd Year Target)	EWS-Women (20% of 2nd Year Target)
3rd Year (40% of Total)	SC (40% of 3rd Year Target)	ST (40% of 3rd Year Target)	EWS-Women (20% of 3rd Year Target)

NSQF aligned Courses covered under EELTP project:

The following NSQF courses are covered under EELTP project:

S. No.	Course Name	Candidate Count
1	Certificate course in IT-ITeS BPO, Soft Skills & Communicative English	120
2	Advance Diploma in Computer Application Accounting and Publishing	60
3	Certification Course in Data Entry and Office Automation	60
4	O level (IT)*	28
5	NIELIT Certified Web Developer	60
6	NIELIT Certified Multimedia Developer	60
7	NIELIT Certified IoT Engineer	30
8	NIELIT Certified IoT Technical Associate	25
9	NIELIT Certified Artificial Intelligence Associate	25
10	Assembly & Maintenance of Personal Computer	30
11	NIELIT Certified Cloud Computing and Virtualization Expert	25

Note: -

- i) The course curriculum is subject to revision as per NSQF
- ii) Target number of candidates to be trained per course shall be decided as per project guidelines (Subject to revision in project guidelines).

*Aspirant institutes will have to apply separately through NIELIT HQ website.

Training Delivery Model:

- i) **TP (Training Partners)** –Training will be conducted in-person at Training partner's institution.

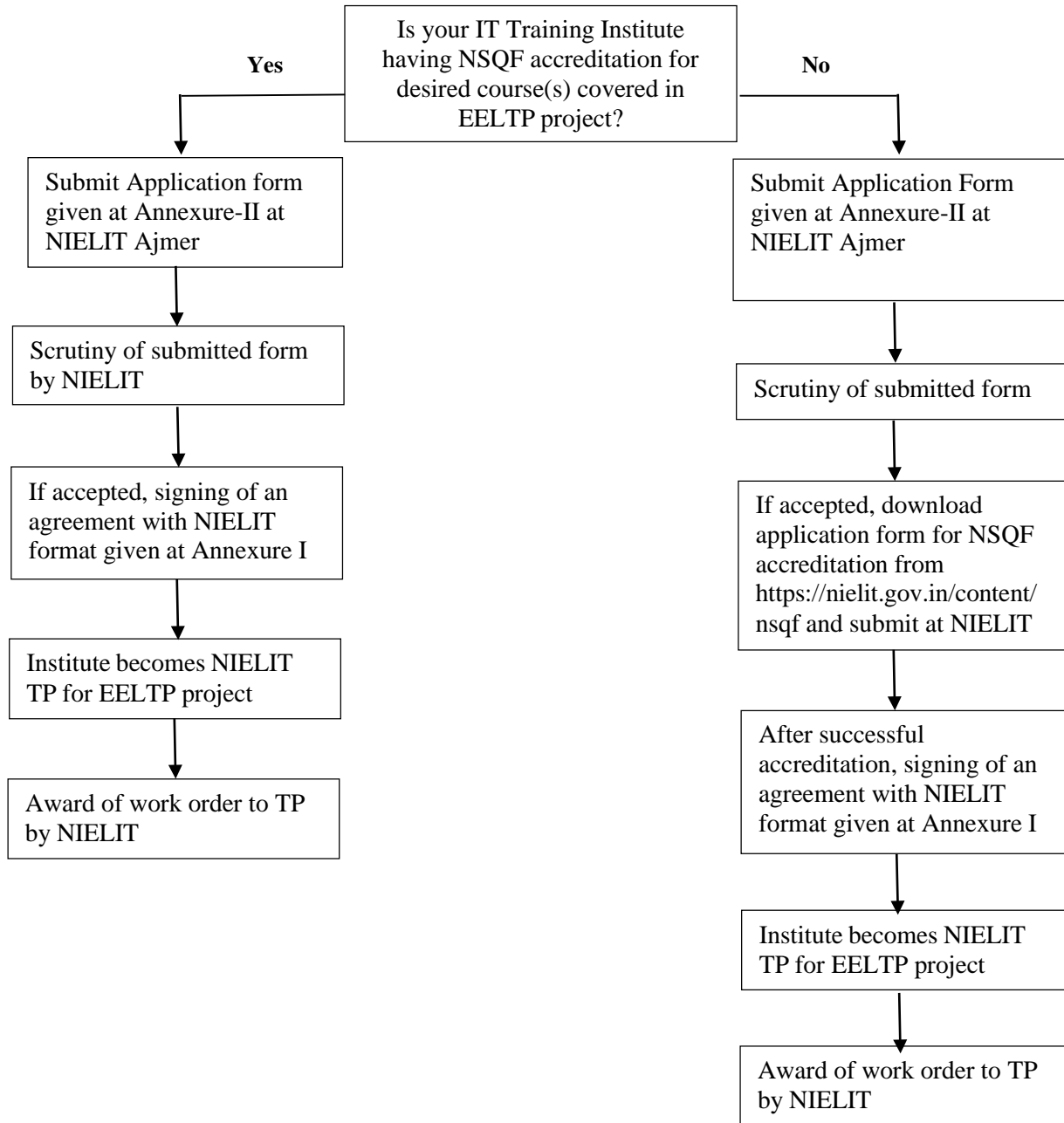
Activities and Revenue sharing model:

S. No.	Activity	TP Model
1	Accreditation process	By NIELIT
2	Candidate Enrolment	By TP
3	Theory Lecture Delivery	By TP
4	Lab Session Delivery	By TP
5	Assessment of students	By NIELIT HQ
6	PaymentModel	Reimbursement will be made to TP@75% payment for total Course fee as perNSQF rates. NIELIT will keep25% for conducting FDP for Faculty & Lab Instructors of TP and meeting various expenditures towards implementation of the project.

Revenue Sharing :

	Theory	Practical				
TP Model	<table border="1"><tr><td>NIELIT: 25%</td><td>TP: 75%</td></tr></table>	NIELIT: 25%	TP: 75%	<table border="1"><tr><td>NIELIT: 25%</td><td>TP: 75%</td></tr></table>	NIELIT: 25%	TP: 75%
NIELIT: 25%	TP: 75%					
NIELIT: 25%	TP: 75%					

How can a Training Institute become part of EELTP project?



Format of Agreement
(on Rs.100/-stamp paper)

This agreement entered into on this.....day of.....between **NIELIT CENTRE name** (a unit of **NIELIT Society**, which is an autonomous scientific society of Ministry of Electronics & Information Technology, Government of India),

<.....ADDRESS OF NIELIT CENTRE.....> (hereinafter referred to as **First Party** which term and expression shall mean and include its successors and assignees) represented by its Head/Director on the **ONE PART**:

AND

The<.....Training Partner.....> (here in after referred to as **SECOND PARTY** which expression shall include its successors and assignees) and represented by authorized signatory Mr XXX, Head/Director on the **OTHER PART**:

WHEREAS First Party invited applications for providing training for <Project title>with assistance of MeitY, Govt. of India and whereas the **SECOND PARTY** tendered to provide the same.

AND WHEREAS **FIRST PARTY** awarded the contract for the said training to **SECONDP ARTY**, after due process of short listing the training partner.

WHEREAS **FIRST PARTY** and **SECOND PARTY** desire to mutually associate with each other to commence the **training program in<Project title>**through its training centres in the said district of said state.

Now it is hereby agreed by and between the two parties here to as follows:

1. **SCOPE:** **SECOND PARTY** will conduct training program in <Project title> through its centre in <District & State name> for the course<Course Name>.

Training program: <Project title>as per details strictly as per NIELIT NSQF norms, Qualification file of the course and project guidelines.

SECOND PARTY through its respective district coordinators will ensure the availability of necessary infrastructure and qualified and trained faculty suitable for conducting the respective training programs at the respective training centre.

The maximum number of candidates to be trained in the district of <District& State name>for the course<Course Name> is 30 per batch.

2. OBLIGATION OF SECOND PARTY:

<Project title>for the<District name>for the course<Course name>,

SECOND PARTY proposing to conduct the training program shall furnish an undertaking that it fulfils all the necessary requirements in terms of infrastructure, hardware, software, faculty and library if applicable, etc. for conducting the training programs and shall allow the **FIRST PARTY** personnel or its representatives for inspections of the training centre if they so desire.

If the training is not carried out to the satisfaction of **FIRST PARTY**/end user and if the behaviour or character or conduct of the personnel engaged by the **SECOND PARTY** are found to be unsatisfactory at any time during the period of operation of the contract, **FIRST PARTY** reserves the right to terminate the contract with one month's notice and if the contract is so terminated the **SECOND PARTY** shall not have any claim whatsoever for compensation for the remaining period of contract.

SECOND PARTY or its district office shall monitor and coordinate the training programs conducted through its training centre and ensure that the training programs are conducted as per the criteria mentioned in Qualification File (QF) of the courses available at National Qualification Register <https://nqr.gov.in/>, **NIELITNSQF** norms, and project implementation SoP/norms.

SECOND PARTY shall ensure that the persons employed for training possess the minimum essential qualification(s) and maintain a trainee: PC/lab practical training instruments ratio of 2:1 to ensure quality of the program

SECOND PARTYs Training charges for the Courses (includes GST and other applicable overhead charges) as per NSQF training fee rates per candidate which covers cost of publicity & study material also.

SECOND PARTY shall maintain a Student Registration Register, a Student Record Register and Student Biometric Attendance as given below.

- (a) **Student Registration Register:** Student Registration Register shall contain details like Serial No.; Student Name & Address; StudentID Number; Date of Admission; Course Name, Course Code & Duration; BatchCode, Start Date & End Date, Sex, date of birth, caste, community details
- (b) **Student Record Register:** Student Record Register shall contain details like Serial No.; Student Name; Student ID; Course Name; Period of Study; Assignment/Test paper/Model Exam Nos.& marks/Grades awarded.
- (c) **Biometric Attendance Report:** Shall be submitted by TP with the sign and stamp of authorized signatory on monthly basis.
- (d) **SECOND PARTY** will be responsible for the verification and maintaining record of all relevant documents of the beneficiary like educational qualification, caste certificate etc.

SECOND PARTY will ensure the quality of the training programme by implementing a Two-Tier Evaluation Project: (1) Continuous evaluation by means of Assignments & Class Tests and (2) Final Evaluation by NIELIT as per Examination for NIELIT NSQF aligned courses.

SECOND PARTY shall tie-up with the local industries for providing placement assistance for the candidates.

SECOND PARTY shall provide any other reports or information required by **FIRST PARTY** in connection with this training program.

SECOND PARTY shall nominate a **Co-ordinator/authorized contact person** for this project.

SECOND PARTY shall not sub-contract the whole or part of the contractor assign the contractor any part thereof to any other third Party

3. OBLIGATION OF FIRST PARTY:

FIRST PARTY shall coordinate the selection of the candidates based on the applications received and the candidates will be allocated to the nearest training centre of the **SECOND PARTY**.

4. Payment terms: Payment shall be made on completion of the courses and further certification of candidates based on the actual number of certified candidates on receipt of invoice along with relevant documents.

5. Tenure /Renewal of the Agreement

This agreement shall come into force when duly signed by the representatives of both the parties and shall be valid for a period of **One Year** from the date of such signing. On the expiry of One year, parties hereto shall be entitled to renew by mutual consent on such terms as may be then be agreed upon. If not renewed, **SECOND PARTY** shall be entitled to stop conducting the training program for the candidates in this project. Before such action, both the parties shall ensure that the Courses already started are fully completed, examination conducted and certificates issued. This agreement shall not be terminated until successful completion of any pending Course.

6. Breach of Terms of this Agreement

If either party commits breach of any of the terms of this agreement, the other party may bring the fact of breach to the notice of the former and the former shall immediately take steps to rectify the breach and in case he fails to do so and the breach continues for a period of one Month, the aggrieved party may treat this agreement as repudiated by the other party and forth with serve a notice of termination and the aggrieved party will have the right to claim from the other party the damages in respect of losses already sustained by him for the unexpired period of the agreement on account of such termination of the agreement. The agreement will automatically be terminated within one month after the receipt of such notice, subject to the liability and arbitration clause. In the event of breach of any of the terms and conditions of the agreement signed by the **SECOND PARTY**, the security deposits will also be forfeited.

In case of any such termination of this agreement, in the middle of a Course, which has already been started, both

the parties should take sufficient steps so as to complete the Course, already started. Termination of the agreement should be implemented in such a way that the future of the students/trainees is not affected by the termination. In case of such termination of the agreement, both the parties shall ensure that the Courses already started are fully completed, examination conducted and certificates issued.

7. Termination of contract

If the **SECOND PARTY**(a) abandons the contractor has failed to proceed with the work or does not adhere to the committed schedules or technological requirements due to negligence or the progress on any particular item or items is slow(b) has failed to execute the work in accordance with the terms and conditions of the contract, (c) is persistently or frequently neglecting to carry out their obligation under the contract, then **FIRST PARTY** shall be competent to terminate the contract unilaterally at its discretion at any time without notice and without paying any compensation or any other amounts and to proceed with the balance of the work through any other agencies and the **SECOND PARTY** is liable to compensate **FIRSTPARTY** for losses incurred by it in such cases.

8. Jurisdiction

This Agreement shall be governed by the Laws of Indian Union in force. Both the parties here in agree that all disputes between them shall be subject to the jurisdiction of courts in <District of Office of **SECOND PARTY** >

9. Arbitration or Mediation

Any dispute arising between the parties if not resolved between them shall be referred after mutual consent of both the parties to an arbitrator or mediator. The selection of the arbitrator shall be decided by the above parties mutually.

In case of termination of this agreement, in the middle of a Course, which has already been started, both the parties should take sufficient steps so as to complete the Course, already started. Termination of the agreement should be implemented in such a way that the future of the students/trainees is not affected by the termination. In case of such termination of the agreement, both the parties shall ensure that the Courses already started are fully completed, examination conducted and certificates issued.

10. Modifications

The modifications in the Agreement can be done with the mutual consent of both the parties but strictly in line with the project guidelines.

11. The application, submitted documents by **FIRST PARTY to SECOND PARTY** and the record of the negotiation meeting held between **FIRST PARTY** and **SECONDPARTY** also form part and parcel of this agreement.

12. IPR

All Intellectual Property, including, but not limited to, copyrights, software and database rights, patents, trade secrets, trademarks, rights in designs and all other Intellectual Property or other proprietary rights (“Intellectual Property”) owned by one Party prior to the date of this MOU will continue to be owned by that party. All Intellectual Property rights made available by one Party to the other Party in connection with this MOU, or otherwise, will remain the sole property of, and vest in, the first Party or its licensors. Neither Party will gain, by virtue of this MOU, any rights in or to any Intellectual Property rights owned by the other Party. Any Intellectual Property rights created by one Party without use of or reference to the Intellectual Property rights or Confidential Information of the other Party will be and will remain the sole and exclusive property of the first Party.

IN WITNESS WHERE OF, the parties here to have caused this AGREEMENT to be executed in duplicate on the day and the year first above written

AGREED:

For (**FIRSTPARTY**)

For(**SECONDPARTY**)

(Institute Head signature & stamp)

(Institute Head signature & stamp)

(Name in Block Letters)

(Name in Block Letters)

Name of FIRST PARTY	Name of second PARTY
Address	Address
Contact Details	Contact Details
E-mail ID	E-mail ID
Web	Web

Witness1:

Witness2:

Signature.....

Signature.....

Name (in Block Capital Letters)

Name (in Block Capital letters)

.....

.....

Address.....

Address.....

.....

.....

.....

.....

Contact No.....

Contact No.....

Expression of Interest Form

1. Course(s) Applied For		NSQF Affiliation Number of the institute	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
2. Category of the institute			
a) Accredited from NIELIT			
b) NIELIT NSQF Training Partner			
c) DLC Facilitation Centre			
d) NIELIT ESDM Training Partner			
e) Others			
3. Name of Institute			
4. Address of Institute			
5. Name of Authorized person			
6. Contact Number	Landline:	Mobile:	
7. Email-id			
8. State		District where Institute is located	
9. PAN Number			
10. GST Number			
11. No. of students registered in any NIELIT NSQF course in the last 2 years at your institute			
Name of the NSQF Course		No. of Students registered	No. of Students Passed
'O'-level			
Any other NSQF Course (attach separate Sheet if required)			
12. Distance in Km. from Municipal body (Nagar Palika/Parishad etc.)			
13. Date of Operations in Education field (particularly in IT & Electronics courses)(attach the		___/___/___	

documentary proof)		
14. Tie-up with industry and Previous placement records	Attach the report with documentary proof.	
15. Availability of Hardware, Software and Faculty (attach the relevant documents)		
i) Whether the Hardware is available as per the NSQF Guidelines.	No	Yes
ii) Whether the Software is available as per the NSQF Guidelines	No	Yes
(iii) Whether the Faculty is available as per the NSQF Guidelines	No	Yes
(iv) Whether the Supporting Faculty is available as per the NSQF Guidelines	No	Yes
16. Training Facility Availability (attach the clear photographic evidence)		
(i) Availability of Safe Drinking water	No	Yes
(ii) Availability of Separate Washroom for Men/Woman	No	Yes
(iii) Availability of Parking Facility	No	Yes
(iv) Availability of reliable Internet	No	Yes
(v) Availability of Printer & Scanner	No	Yes
(vi) Availability of Waiting Area/Room	No	Yes