

Empanelment of Staff on Contract Basis

Applications in the prescribed format, are invited by NIELIT Ajmer for the empanelment of the following posts (Details given Below) purely on contract basis. The contract employment is initially for a period of One year on consolidated emoluments, which may be extended further depending on the performance of the candidate:

<u>Sr. No.</u>	<u>Designation</u>	<u>Education Qualification and Work Experience</u>	<u>Job Roles</u>	<u>Consolidated Remuneration per month (Rs.)</u>
1.	Sr. Faculty (CSE/ECE)	<p>Essential Qualification: BE/B.Tech + M. Tech/ M.E./ M.S. in Computer Science Engineering / Electronics & Communication or allied subjects with first class graduation & post graduation from recognized university.</p> <p>Essential Qualification: Minimum 5 year of teaching experience in the field of computer science/ Electronics.</p>	<ol style="list-style-type: none"> 1. Teaching & Training at Under Graduation / Post Graduation Level 2. Skill Development based Govt. Project in IECT. 3. Any other technical/ non technical activity assigned by the authority in good faith. 	Rs 35,000/-
2.	Faculty (CSE)	<p>Educational Qualification: Regular BE/ B.Tech + M. Tech/ M.E./ M.S. in Computer Science Engineering or allied subjects with first class graduation & post graduation from recognized university.</p> <p>Desirable: Minimum 1 year of teaching experience in the field of computer science.</p>	<ol style="list-style-type: none"> 1. Teaching & Training at Under Graduation / Post Graduation Level 2. Skill Development based Govt. Project in IECT. 3. Any other technical/ non technical activity assigned by the authority in good faith. 	25,000/-
3.	Accountant	<p>Educational Qualification: a) CA (Inter)/ICWA (Inter) with working knowledge in Accounting Software such as Tally etc.</p> <p style="text-align: center;">OR</p> <p>Post graduate degree in Commerce from recognized university/ institution with minimum 50% marks with working knowledge in Accounting Software such as Tally etc.</p> <p>a) Desirable: Experience in the area of finance and accounts preferably maintaining books of accounts on computers in reputed organization and shall also have working knowledge of computer preferably with NIELIT "CCC"/RS-CIT Certificate or higher qualification, knowledge of Income tax & other taxation rules etc.</p>	<ol style="list-style-type: none"> 1. Handling of Accounting with Tally ERP. 2. Maintaining of daily basis accounts of Institute. 3. All Statutory payments like TDS, GST, EPF etc. 4. Budget Formation 5. Any other technical/ non technical activity assigned by the authority in good faith 	28,000/-

4.	Training Assistant	<p>Educational Qualification: Any Post Graduate from a recognized University/Institution. Should also have Knowledge of MS Office and Computer hardware knowledge etc. & working knowledge of computer preferably with NIELIT “CCC”/RS-CIT level.</p> <p>Essential Qualification: Minimum 1 Year experience in relevant field.</p> <p>Desirable: Knowledge of Computer, MS-Office.</p>	<ol style="list-style-type: none"> 1. Teaching and Training activities assigned by the authority. 2. Maintaining of records of Front Office training enquiries & students queries on daily basis. 3. Other training/ administrative activities assigned by the authority. 	18,000/-
5.	Interns	<p>Educational Qualification: Any Graduate from a recognized University/Institution with O level certified & A level perusing.</p>	Teaching and training activities up to the level of O level.	10,000/-