



## DOEACC SOCIETY

[An Autonomous Body Under Department of Information Technology,  
Ministry of Communications & Information Technology, Govt. of India]

11<sup>th</sup> October 2002

All the Institutes authorized to conduct DOEACC Course(s)

**Subject: Introduction of Variable Accreditation Fee (VAF) and Awareness Creation Fund (ACF) w.e.f. January 2003 Exams.**

Sir,

This is in continuation to Society's Letter No. 2(15)/2002-DOEACC Society, dated 3<sup>rd</sup> June 2002 regarding introduction of Variable Accreditation Fee and Awareness Creation Fund with effect from January 2003 examinations (**Annexure A**).

2. In this regard, the Society is in receipt of a few queries from some of the institutes accredited to conduct DOEACC course(s). Therefore, in the fitness of things, it is thought necessary to share these queries (**Annexure-B**) and their clarifications with all the institutes as this would further facilitate institutes to implement both the said Schemes as envisaged.

3. It may be clarified that contribution towards both the schemes, i.e. , the Variable Accreditation Fee and 'Awareness Creation Fund' should be met by the institutes from within their internal resources. Under no circumstances, the above fee is to be charged from the students in any manner whatsoever.

5. Accordingly, all the institutes should ensure that both Variable Accreditation Fee and Awareness Creation Fund are remitted to the Office of DOEACC Society along with filled-in examination application forms for January 2003 examination as per the details given in **Annexure-C**.

6. Should there be any further queries, please feel free to contact DOEACC Society and ensure that Examination Application Forms for January 2003 Examinations for all the Levels should reach DOEACC Society by October 30<sup>th</sup> 2002 (Afternoon) alongwith the above contributions. If the applications are received without the above contributions, appropriate action will be initiated in respect of concerned institutes, as per norms applicable to institutes authorized to conduct DOEACC Course(s).

Yours faithfully,

(SK Gupta)  
*Chief Finance Officer & Registrar*

## Annexure -A

**Detail of the amount to be paid by the Institutes authorized to conduct accredited course(s) based upon the number of candidates being fielded in by the Institute for the first time.**

Slab	Awareness creation fund [Amount in Rs.]	Variable accreditation fees [Amount in Rs.]	Total [Amount in Rs.]	Total [Amount in Rs.]
Upto 25	2000	Nil	2000	2000
Upto 50	(2000)+2000	6000	10000	10000
Upto-75	(4000)+2000	(6000)+6000	(10000)+8000	18000
Upto-100	(6000)+2000	(12000)+6000	(18000)+8000	26000
Upto-125	(8000)+2000	(18000)+6000	(26000)+8000	34000
Upto-150	(10000)+2000	(24000)+6000	(34000)+8000	42000
Upto-175	(12000)+2000	(30000)+6000	(42000)+8000	50000
Upto-200	(14000)+2000	(36000)+6000	(50000)+8000	58000
Upto- 225	(16000)+2000	(42000)+6000	(58000)+8000	66000
Upto-250	(18000)+2000	(48000)+6000	(66000)+8000	74000
Upto-275	(20000)+2000	(54000)+6000	(74000)+8000	82000
Upto-300	(22000)+2000	(60000)+6000	(82000)+8000	90000

And so on

Additional Rs 8000 for every slab of 25 candidates or part thereof



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### Annexure-B

- Q.1** *When would the Scheme of `Variable Accreditation Fee` be introduced?*
- A. The Scheme of `Variable Accreditation Fee` is applicable w.e.f. Jan 2003.  
(Refer last para of DOEACC Letter No 2(15)2002-DOEACC Soc., dated 3<sup>rd</sup> June 2002).
- Q.2** *Is this Scheme applicable to only those institutes that have recently acquired accreditation?*
- A. No, this Scheme is applicable to all institutes accredited to conduct DOEACC Course(s), irrespective of the date on which they have been granted accreditation.
- Q.3** *Would the extra amount pertaining to `Variable Accreditation Fee` be charged with every separate bunch of Examination Application Forms?*
- A. The variable accreditation fee is to be remitted at the time of submission of examination application form by the institutes (`Performa` is placed at **Annexure-C**.) Institutes are advised to submit the Performa duly filled-in, alongwith the filled-in examination application form, accompanied by two separate demand drafts/Pay-Order in respect of (a) examination Fee, (b) variable accreditation fee and Awareness Creation Fund.
- Q.4 (a)** *Students registered for O/A/B level would normally not appear in all the modules/papers together. He / She would require to undertake 2-5 separate examination (depending upon the level) to appear in the different modules/papers at least once. Therefore, is `Variable Accreditation Fee` applicable only for the first examination or is it applicable for subsequent examinations as well?*
- Q.4 (b)** *After the course is over, the student may still continue to appear through us, as his registration period may remain valid even after course completion, as owing to his personal reasons, he has failed or remained absent. In such cases for how long would the institute bear for the students?*
- A. The variable accreditation fee is to be remitted by the institute only for students' first attempt/appearance in a particular level. This Scheme is not applicable for any subsequent attempts/appearances in the same Level by the student. It may, however, be noted that VAF and ACF needs to be remitted, in respect of first attempt/appearance for each Level of a particular level, i.e. irrespective of the number of examination that a student undertakes, subsequently, VAF is applicable for only the first attempt/appearance of a student in a particular Level.

**Q.5** *If a bunch of examination application forms is less than 25 students, would the 'Variable Accreditation Fee' be calculated on pro-rata basis?*

A. No, not on pro-rata basis, the 'Variable Accreditation Fee' & Awareness Creation Fund, is payable for a batch of 25 or part thereof, i.e. even if, a single form is forwarded by an institute, VAF should be remitted as applicable for a batch of 25 students.

**Q.6** *Is variable accreditation and awareness creation the same schemes?*

A. No, Variable Accreditation and Awareness Creation are two distinct Schemes with separate fee structures. The fee structures of both the Schemes are defined as **Annexure-A**.

**Q.7** *Would this amount have to be charged from the students or would the institute bear it?*

A. It may be clarified that contribution towards both the schemes, i.e. , the Variable Accreditation Fee and 'Awareness Creation Fund' should be met by the institutes from within their internal resources. Under no circumstances, the above fee is to be charged from the students in any manner whatsoever.

**Q.8** *Reconsider the amount for Variable Accreditation Fee, because in the proposed scheme, the institutions fielding more than 25 students by paying more against Variable Awareness Creation Contribution & Variable Accreditation Fee, will only share the increased financial burden on the DOEACC Society. Just consider, that an institute having 26 students, will have to pay Rs.8,000/- for 26 students against these Fee?*

A. While framing the Scheme, this aspect has already been discussed. The contribution towards the Variable Accreditation Fee and Awareness Creation are to be paid as per details given in **Annexure-A**.

**Q.9** *With the slow down in IT industry, it has become difficult to enroll students. In this regard, it is felt that introduction of two new schemes with separate fee structures is too taxing?*

A. This has already been examined Additional funds generated shall be used for awareness creation. Introduction of these Schemes will prove beneficial to both the DOEACC Scheme as also the institutes accredited to conduct DOEACC Course(s).

**TO BE SUBMITTED BY THE ACCREDITED INSTITUTE**

VARIABLE ACCREDITATION FEE AND AWARENESS CREATION FUND ALONG WITH THE EXAMINATION FORM FOR JANUARY 2003 EXAMINATION

(Last Date: October 31<sup>st</sup>, 2002 – Without Late Fee &  
November 10<sup>th</sup>, 2002 – With Late Fee @ Rs.100/- Per Candidate)

Name of the Institute :.....

Address of the Institute:.....

Email:.....

SNO	LEVEL	O	A	B	C	Total	Amount
1	Accr No.						
2	No of Candidates appearing through your institute						
3	No of Candidates appearing for the first time						
4	No of candidates excluding first 25 candidates (sl no 3-25) say 'X' candidates						
5	Multiple of 25 (i.e X/25)						
6	Amount of Variable Accreditation fee@ Rs.6000/- per 25 candidates or part thereof						
7	Amount of Awareness Creation Fund @Rs.2000/- per 25 candidates or part thereof.						
8	Total						

Enclosed herewith Demand Draft No.

Dated

for Rs.

Authorised Signatory  
(with Seal and Name of the Institute)

*See instructions overleaf*

1. **The Scheme of `Variable Accreditation Fee' is applicable w.e.f. Jan 2003.**
2. **The Scheme is applicable to all institutes accredited to conduct DOEACC Course(s), irrespective of the date on which they have been granted accreditation.**
3. **The variable accreditation fee is to be remitted at the time of submission of examination application form by the institutes (`Performa' is placed overleaf.) Institutes are advised to submit the Performa duly filled-in, alongwith the filled-in examination application form, accompanied by two separate demand drafts/Pay-Order in respect of (a) examination Fee, (b) variable accreditation fee and Awareness Creation Fund.**
4. **The variable accreditation fee is to be remitted by the institute only for students' first attempt/appearance in a particular level. This Scheme is not applicable for any subsequent attempts/appearances in the same Level by the student. It may, however, be noted that VAF and ACF needs to be remitted, in respect of first attempt/appearance for each Level of a particular level, i.e. irrespective of the number of examination that a student undertakes, subsequently, VAF is applicable for only the first attempt/appearance of a student in a particular Level.**
5. **The `Variable Accreditation Fee' & Awareness Creation Fund, is payable for a batch of 25 or part thereof, i.e. even if, a single form is forwarded by an institute, VAF should be remitted as applicable for a batch of 25 students.**
6. **Variable Accreditation and Awareness Creation are two distinct Schemes with separate fee structures. The fee structures of both the Schemes are defined as Annexure-A.**
7. **The Variable Accreditation Fee and `Awareness Creation Fund' should be met by the institutes from within their internal resources. Under no circumstances, the above fee is to be charged from the students in any manner whatsoever.**