

**Minutes of 19<sup>th</sup> Meeting of the National Skills Qualifications Committee (NSQC)**

Venue: National Skills Development Agency (NSDA), B-2, Pusa Road, Kaushal Bhawan, New Delhi 110005

The 19<sup>th</sup> meeting of the National Skills Qualifications Committee (NSQC) was held on February 05, 2018 at National Skill Development Agency (NSDA), New Delhi. Shri K.P. Krishnan, Chairman, NSDA and Secretary, Ministry of Skill Development and Entrepreneurship (MoSDE) chaired the meeting.

The list of participants is at **Annexure I**.

A brief presentation on the activities undertaken by NSDA to operationalize National Skills Qualifications Framework (NSQF) and important issues/challenges experienced during alignment of qualifications to NSQF was made before the Committee. Thereafter, the agenda items were placed for consideration and decision.

**Agenda Item I: To confirm the minutes of the 18<sup>th</sup> Meeting of NSQC**

1.1 The Committee approved the minutes of the 18<sup>th</sup> Meeting of NSQC.

**Agenda Item II: Action Taken Report on the minutes of the 18<sup>th</sup> Meeting of NSQC**

2.1 The Committee noted the action taken on the minutes on the 18<sup>th</sup> meeting of NSQC. The important issues discussed are as under:

- a.) NSDA informed NSQC that letters have been written to all State Government and Central Ministries requesting them to expedite NSQF alignment and share skill development schemes. The information has already been received from Jammu and Kashmir, Rajasthan, Chandigarh, Punjab, Sikkim, and Assam. A reminder letter is being issued in this regard. It was also informed that CEOs of all SSCs have been requested by NSDA to obtain requisite approval and comply with the statutory/regulatory requirements before submitting their Qualification Files to NSDA so as to expedite the process of stakeholder consultation and placing them in NSQC without any delay.
- b.) The members were informed that NSDA in consultation with National Informatics Center (NIC) has begun the proposal to develop a digital portal for online NSQF alignment to make the system more transparent and check duplication.
- c.) State Skill Development Mission (SSDM), Tripura requested NSQC to allow Assessment and Certification rights of NSQF aligned Qualifications to State Government designated bodies to improve quality and expedite the training

process. The Government of West Bengal, SSDM, Gujarat and National Institute of Ministry of Small and Medium Enterprises (MSME) had also made similar demands to NSDA through letters. This issue was also discussed in the 17<sup>th</sup> meeting of NSQC (Agenda Item 5) so that multiple agencies can adopt the NSQF aligned Qualifications uploaded on National Qualification Register (NQR). However, Joint Secretary Dept. of School Education and Literacy (SE & L) opined that Sector Skill Council (SSC) should have assessment and certification rights as the course and qualification is prepared by them. The Chairman, NSQC directed that there could be lack of employer connect if assessment and certification rights are transferred from SSCs to Government. agencies. The Committee directed NSDA to have broad-based consultation in this regard.

- d.) Mission Director, Rajasthan Skills and Livelihoods Development Corporation (RSLDC) indicated that many approved Qualification Files in NQR does not contain the accreditation or assessment norms of Submitting Bodies. This delays the empanelment of Training Providers (TPs) and assessment. The Chairman, NSQC concluded that NSDA will revisit all the Qualifications in NQR to identify the incomplete Qualification Files and advise Submitting Bodies to incorporate accreditation norms within 02 months, failing which such Qualification Files would be withdrawn from NQR. The status report is to be placed in next NSQC.
- e.) The members were informed that NSQC is the Competent Authority to license and regulate the SSCs. However, only 06 SSCs have taken approval of NSQC. The Chairman, NSQC directed NSDA to hold a meeting with CEOs of all the SSCs within one month to apprise them on all the regulatory responsibilities of NSQC.
- f.) On the issue of duplication of Qualifications, the members were informed that NSDA has already constituted a Committee and NIC is also developing algorithm based software to identify duplication digitally. NSQC directed NSDA to verify the approval of all relevant authorities, content/domain knowledge, etc. in addition to comparison with title name and National Occupational Standards (NOSs) of Qualification Files uploaded on NQR. The Chairman, NSQC directed NSDA to form sectoral teams and co-opt Domain Experts to complete the task in a time bound manner. The SSCs may be invited to respond/clarify the query of such teams. The final status is to be placed in NSQC in future.
- g.) The Chairman, NSQC directed that the core members of NSQC must be provided with complete Qualification Files including accreditation norms, assessment criteria, model curriculum etc. in addition to agenda notes. He also directed that NSDA should ensure that complete Agenda notes are given to core members of NSQC, atleast 02 weeks in advance.



With above observations and decisions, the Committee approved the action taken by NSDA on the minutes of the 18<sup>th</sup> meeting of NSQC.

**Agenda Item III: To consider the Qualification Files received from Submitting Bodies**

- 3.1 The members deliberated on the files presented for approval of NSQC. It was decided that all the Qualifications of Directorate General of Training (DGT) which are time tested and have been running for several years are accorded in-principle approval. DGT would constitute a core committee to realign the existing qualifications in terms of NSQF requirements and place 50 percent of such Qualification Files in the next NSQC followed by placing remaining 50 percent in the subsequent NSQC.
- 3.2 Joint Secretary, Dept of Financial Service informed that Indian Banks' Association (IBA) conveyed deployment of Loan Processing Officer is from among their probationary officers only. However, it was informed that Banking Financial Services and Insurance (BFSI) SSC Qualification of 'Loan Processing Officer' is primarily for non-banking financial institutions in the private sector and there is demand for these qualifications.
- 3.3 Assistant Commissioner, Department of Animal husbandry, Dairy and Fisheries, Ministry of Agriculture requested for expeditious alignment of Qualification Files submitted by Agriculture SSC. It was informed that during the stakeholder meeting held on 2<sup>nd</sup> Jan 2018. The opinion and concurrence of the Line Ministry was requested. The NSQC accorded in-principle approval to the following files of Agriculture SSC subject to the concurrence of Line Ministry:

S.No	Name of the Qualification	Level
1	Hatchery Operator	3
2	Chick Sexing and Grading Technician	4
3	Layer Farm Worker	3
4	Poultry farm manager	7
5	Poultry feed, food safety and labelling supervisor	5
6	Poultry shed designer	6
7	Small poultry farmer	4
8	Forest Nursery Raiser	4
9	Medicinal Plants Grower	4
10	Aquaculture Worker	3
11	Nursery Worker	3
12	Assistant Gardener	3
13	Greenhouse Operator	3
14	Mushroom Grower	4
15	Organic Grower	4
16	Packhouse Worker	3

- 3.4 The National Skill Development Corporation (NSDC) requested to consider the 03 Qualification Files of Textile and Handloom SSC namely

S.No	Name of the Qualifications	Level
1	Powerloom Operator	4
2	Two Shaft Handloom Weaver	4
3	Jigger Machine Operator	4

These Qualifications have optional additional NOS 'Solar Power Drive Attachment' of 30 hours. The Committee accorded in-principle approval to 03 Qualifications subject to its concurrence from the Line Ministry or technical committee of the Line Ministry.

- 3.5 The NSQC approved 73 Qualification Files as per the list at **Annexure II**

**Agenda Item IV: To consider the revised Qualification File template for NSQF alignment**

- 4.1 The Committee appreciated the revised template and accorded approval of the template (**Annexure III**) and Industry Validation Performa (**Annexure IV**) with direction to place it on NSDA portal and also inform the stakeholders.
- 4.2 The Committee also directed NSDA to prepare a self contained Hand Book on NSQF alignment with all necessary performas, documents and time lines for easy understanding of the NSQF alignment procedure.

**Agenda Item V: To consider the process of review of already aligned Qualifications uploaded in NQR**

- 5.1 The Committee accorded approval to the proposal to review the Qualification File uploaded in NQR whose review date has expired or is expiring by December 2018. The Submitting Bodies would be informed to provide the certified data to NSDA within 30 days from the date of issue of the minutes of the 19<sup>th</sup> NSQC as per the form at **Annexure V** and status report is to be placed in next NSQC.

**Agenda Item VI: To consider broad basing of Qualifications given by Submitting Bodies**

- 6.1 The Director, Ministry of Labour and Employment (MoLE) raised the concern over narrow job roles while giving examples of the Qualification Files wherein the job roles were primarily similar but 2-3 Qualification Files with different NCO coding was submitted to NSQC. It was, therefore decided that this issue may be



examined in detail by NSDA and the Committee constituted in NSDA for mapping of NCO code may also look into this aspect. The Committee of NSDA may also seek advice of MOLE.

**Agenda Item VII: To consider the methods for assigning NSQF level to Qualifications**

- 7.1 The Committee deliberated the agenda and sectoral representatives from Ministry of Health and Finance highlighted the need for review of level of Qualification already approved and uploaded on NQR in addition to the future qualification.
- 7.2 Ministry of Health informed that they have done a detailed exercise on the leveling of paramedic courses and NSDA can consider those criteria wherever appropriate. It was decided that NSDA would undertake a detailed study of international best practices and present a paper on method for assigning of levels to NSQF aligned qualifications to make it objective and transparent for the stakeholders.

**Agenda Item VIII: To consider the process of NSQF alignment for up-skilling**

- 8.1 The Committee was briefed about the outcome of the two meetings held in NSDA on upskilling. The Director MSME informed the members about the requirement of NSQF alignment of upskilling courses undertaken by MSME which primarily fall under the category of training while student is in college, training along with the job and also induction training for certain industries. Based on discussion, the Committee decided that MSME courses for upskilling are not Skill Development programs per se and directed NSDA to obtain the proposal of MSME for placing before the Common Norms Committee for seeking exemption of these courses under the Common Norm notification.
- 8.2 The committee directed NSDA to prepare the framework including definitional aspects for upskilling and submit a report.

**Agenda No IX: To consider the process of NSQF alignment for Multi skilling qualifications**

- 9.1 The members were briefed about the multi skilling courses submitted for consideration which primarily are to be taught in school as part of vocationalization of school education. The Joint Secretary, Government of

Maharashtra informed the members that these Qualifications are need-based requirement to be taught in schools of Maharashtra.

9.2 The Committee approved the Qualifications

**Agenda No X: To consider NSQF alignment for Qualifications which have NCO mapping but are entrepreneurial in nature**

- 10.1 The Committee approved the proposal to consider NSQF alignment of such Qualifications where learning outcome are identifiable and can be mapped to NCO codes even if such Qualifications are entrepreneurial in nature. The decision taken in the 16<sup>th</sup> meeting of NSQC stands amended to this extent.
- 10.2 The Committee also advised NSDA to hold consultation with MOLE with respect to NCO codes being given to Qualifications approved by NSQC.

The meeting ended with vote of thanks to the Chair.

  
12/2/2018  
(R.K. Chaturvedi )  
Director General, NSDA

**Annexure I**

**List of Participants**

**NSQC Committee**

- |  |                     |
|--|---------------------|
| 1. Shri K.P.Krishnan, Chairman, NSDA & Secretary, MOSDE                              | Chair               |
| 2. Mr R K Chaturvedi, Director General, NSDA   | Member<br>Secretary |
| 3. Mr Maneesh Garg, Joint Secretary,<br>D/o School Education & Literacy              | Member              |
| 4. Mr Manish Sharma, Deputy Resident Commissioner Govt.<br>of West Bengal, New Delhi | Member              |
| 5. Mr Krishna Kunal, Commissioner, Skill Dept. Govt of Rajasthan                     | Member              |
| 6. Mr Prabhu S, Mission Director, SSDM, Tripura                                      | Member              |
| 7. Dr Shikha Anand, Director (Employment), Ministry of Labour &<br>Employment        | Member              |
| 8. Ms Kanika Agrawal, Young Professional (SDE), Niti Aayog                           | Member              |

**NSDA Officers**

9. Mr Ajay Mishra, Deputy Director General, NSDA
10. Ms Neha Sharma, Assistant Director General, NSDA

**Sectoral Representatives**

11. Mr Amit Agrawal, Joint Secretary, Dept. of Financial services
12. Mr Deepankar Malik, DDG, DGT, DGT, MSDE
13. Dr. K. P. Wasnik, Additional Commissioner, DAC&FW, MoA&FW
14. Mr Sohan Kumar Jha, Sr. Director, O/O Development Commission & handicrafts,  
Ministry of Textile
15. Mr B. M. Khateek, Chief Engineer (training) CPWD, CPWD Ministry of Urban  
Development
16. Mr K.M Mahesh, Director (LPG) MoPNG, MoPNG
17. Dr. Sangeeta Saxena, Deputy Commissioner, MOHFW
18. Mr Sanjay Kumar, Director, DGT, MSDE
19. Dr. Sujit Nayak, Assistant Commissioner, DADF (Deptt. Of Animal Husbandry,  
Dairying & Fisheries) M/O Agriculture & Family Welfare
20. Mr Nirmalya Nath, Asstt. Director, CSTARI, MSDE
21. Mr Sushil Bhushan, Under secretary, D/o SE&L MHoLD
22. Ms Vandana Bhatnagar, Chief Program Officer, NSDC
23. Mr S. Maiti, MD, CTTC, BBSR, MSME
24. Ms Manju Singh, Joint Secretary, University Grant Commission
25. Dr. Biswajit Saha, Director, CBSE
26. Mr P.K Sharma, DGM, RSLDC

27. Mr Anand Sherkhane, Additional Development Commissioner, Ministry of MSME
28. Ms Kavita Narayan, Tech Advisor, MOHFW
29. Mr Rajneesh k. Asthana, Joint Director, NIELIT, Meify
30. Ms Saritha. S, Scientist 'E', NIELIT, Meify
31. Dr. G. Srinivasan, SMO, MoFPE
32. Mr S. M. Khalikar, Joint Director, Ministry of Agriculture
33. Mr L K Mukherjee, Dy. Director, CSTARI, MSDE
34. Mr Pradeep kv. Sharma, DGM, RSLDC
35. Mr Rahul Kumar, RSLDC
36. Mr Kartikay Dhanda, Director (Lab), Textile Committee, Ministry of Textile
37. Mr Abhishek Sharma, Quality Assurance officer, Textile Committee, Ministry of Textile
38. Mr BVS Sesha Chari, Director, CSTARI, Kolkata
39. Mr HD Kapse, MD IGTR, Aurangabad, MSME
40. Dr. Sabeena Mathayas, Consultant, NSDC
41. Ms Deepti Saxena, NSDC- Head- Standards, NSDC
42. Mr Sunil Kumar Gupta, Under secretary, MoHFW
43. Mr V. Ram, CEO, Paints & Coatings SSC
44. Mr Vinod Behari, CEO, PSSC
45. Mr A. K. Bhagat, Head, PSSC
46. S. S. Alag, Consultant, PSSC
47. Mr Abhishek, Consultant, FICSI
48. Dr Satendra Arya, CEO, ASCI
49. Mr Biswajit Ray, CEO, Hydrocarbon SSC
50. Mr Megh Doot Karnik, COO, BFSI
51. Mr James Ralph, CEO, Retail SSC
52. Ms Anupama Giri, CEO, Handicrafts and Handloom SSC
53. Ms Jancy Mathew, CSDCI

#### **NSDA Consultants**

44. Mr R K Chugh, Chief Consultant, NSDA
54. Ms. Nidhi Gautam, Principal Consultant
55. Ms. Tuhina Chatterjee, Principal Consultant
56. Ms. Pangkhuri Borgohain, Principal Consultant
57. Ms. Neha Gupta, Principal Consultant
58. Ms. Gagan Preet Kaur, Consultant
59. Ms. Deepali, Consultant
60. Ms. Tanavi Singh, Consultant
61. Ms. Vasundhara Bhargava, Consultant
62. Ms. Ankita Verma, Consultant
63. Sh. Shourya Sangam, Consultant
64. Sh. Manoj Kumawat, Consultant
65. Sh. Madhvendra Shukla, Consultant
66. Sh. Ramesh Kumar Yadav, Consu



## Annexure II

## I. List of DGT qualifications proposed at the 19th NSQC Meeting

S. No.	Qualification	NSQF level
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**1. Automotive**

1.1	Mechanic Two and Three Wheeler	4
1.2	Mechanic Diesel	4

2.1	Draughtsman Mechanical	5
2.2	Foundryman	4
2.3	Machinist	5
2.4	Tool and Die Maker ( Dies andMoulds)	5
2.5	Tool and Die Maker ( Press Tools, Jigs and Fixtures)	5

**3. Constructions**

3.1	Carpenter	4
3.2	Interior Design and Decoration	4

4.1	Food Production (General)	4
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5.1	Physiotherapy Technician	4
5.2	Radiology Technician	5
5.3	Dental laboratory Equipment Technician	5
5.4	Health Sanitary Inspector	4

6.1	Desktop Publishing Operator	4
6.2	Technician Power Electronics'	5
6.3	Mechanic Consumer Electronic Appliances'	5
6.4	Multimedia, Animation and Special Effects	4
6.5	Mechanic Refrigeration and Air Conditioner	5
6.6	Technician Mechatronics	5

**7. Agriculture**

7.1	Soil Testing and Crop Technician	4
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**II. List of Ministries qualifications proposed at the 19th NSQC Meeting**

S. No.	Qualification	NSQF level
<b>8. NIELET (IT)</b>		
8.1	Post Graduate Diploma in Industrial Automation System Design	8
8.2	PG Diploma in VLSI and Embedded Hardware Design	8
8.3	PG Diploma in Electronic System Design and Manufacturing	8
8.4	Certification Course in Data Entry and Office Automation.	4
8.5	Post Graduate Diploma in Cloud Computing	8
8.6	Post Graduate Diploma in Software Technology	8
8.7	Advanced Diploma in Android Application Development	6
8.8	Certified Cloud Computing and Virtualization Expert	6
8.9	Advanced Diploma In BigData Analytics	7
8.10	Certificate Program on System Verilog and UVM	7
8.11	Certificate course in DSP Using MATLAB	7
8.12	Certificate Course in Embedded System Design using ARM/ Cortex Microcontroller	5
8.13	Certificate Course in System Administration using UNIX	6
8.14	Certificate Course in System Administration using Linux	6
8.15	Certificate Course in EMI and EMC for Electronics Product Design.	6
8.16	Certificate Course on Printed Circuit Board Design , Analysis and Manufacturing Techniques	4
8.17	PG Diploma in Embedded Real Time systems.	8

8.18	Advanced Diploma in .Net Technologies	6
8.19	Advanced Diploma in Java Enterprise Edition	6
8.20	Advanced Diploma - VLSI Physical Design Engineer	7
8.21	Certificate Course in Computer Aided Design using CREO	5
8.22	Certificate course in VLSI Design	5
8.23	Certificate Course in Cyber Forensic	6
8.24	Certificate course in reliability	6

### III. List of state qualifications proposed at the 19th NSQC Meeting

S. No.	Qualification	NSQF level
<b>9. RMSA Maharashtra (Construction)</b>		
9.1	Multi Skill Assistant Technician	2

### IV. List of sector skill council qualifications proposed at the 19th NSQC Meeting

<b>10. Banking and Finance SSC</b>		
S. No.	Qualification	NSQF level
10.1	Loan Processing Officer	5

<b>11. Power</b>		
11.1	Lineman Distribution (Multi- Skilled)	4

<b>12. Paint and coatings SSC</b>		
12.1	Supervisor-decorative application	5
12.2	Wood polisher	4

<b>13. Handicrafts and carpets SSC</b>		
13.1	Casting operator (Metal Handicrafts)	4
13.2	Engraving artisan (Metal Handicrafts)	4
13.3	Engraving/ Carving/ Etching assistant	3
13.4	Traditional Hand embroider	4

13.5	Painter (Metal Handicrafts)	4
13.6	Stamping operator (Metal Handicrafts)	4
13.7	Sakhta saaz (Paper Mache)	4

<b>14. Agriculture SSC</b>		
14.1	Seed Analysis In-charge	5
14.2	Seed Plant Production Supervisor	5
14.3	Seed Processing Plant Technician	4

<b>15. Construction SSC</b>		
15.1	Chargehand False Ceiling and Dry Wall Installer	4
15.2	Chargehand - Piling	4
15.3	Chargehand - Precast Erection	4
15.4	Chargehand - Structural Erection	4
15.5	Construction Fitter	3
15.6	Foreman Fabrication	5
15.7	Rigger Piling	4
15.8	Multi Skill Technician-Fabrication	3
15.9	Foreman Erection	5

<b>16. Food Processing SSC</b>		
16.1	Multi Skill Technician (Food Processing)	4

<b>17. Hydro Carbons SSC</b>		
17.1	LPG Mechanic	4

<b>18. Retail SSC</b>		
8.1	Individual Sales Professional	4
8.2	Seller Activation Executive	4

**NSQF QUALIFICATION FILE**

**CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE**

**Name and address of submitting body:**

**Name and contact details of individual dealing with the submission**

**Name:**

**Position in the organisation:**

**Address if different from above:**

**Tel number(s):**

**E-mail address:**

**List of documents submitted in support of the Qualifications File**

1. x
2. x
3. x

**Model Curriculum to be added which will include the following:**

- Indicative list of tools/equipment to conduct the training
- Trainers qualification
- Lesson Plan
- Distribution of training duration into theory/practical/OJT component

## NSQF QUALIFICATION FILE

### SUMMARY

1	Qualification Title
2	Qualification Code, if any
3	NCO code and occupation
4	Nature and purpose of the qualification (Please specify whether qualification is short term or long term)
5	Body/bodies which will award the qualification
6	Body which will accredit providers to offer courses leading to the qualification
7	Whether accreditation/affiliation norms are already in place or not , if applicable (if yes, attach a copy)
8	Occupation(s) to which the qualification gives access
9	Job description of the occupation
10	Licensing requirements
11	Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided)
12	Level of the qualification in the NSQF
13	Anticipated volume of training/learning required to complete the qualification
14	Indicative list of training tools required to deliver this qualification
15	Entry requirements and/or recommendations and minimum age
16	Progression from the qualification (Please show Professional and academic progression)
17	Arrangements for the Recognition of Prior learning (RPL)
18	International comparability

# NSQF QUALIFICATION FILE

	where known (research evidence to be provided)		
19	Date of planned review of the qualification.		
20	Formal structure of the qualification		
	Mandatory components		
	Title of component and identification code/NOSs/Learning outcomes	Estimated size (learning hours)	Level
(i)			
	Sub Total (A)		
	Optional components		
	Title of component and identification code/NOSs/ Learning outcomes	Estimated size (learning hours)	Level
	Sub Total (B)		
Total (A+B)			

## NSQF QUALIFICATION FILE

### **SECTION 1** **ASSESSMENT**

21	Body/Bodies which will carry out assessment:
22	How will RPL assessment be managed and who will carry it out?
23	Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF.

Please attach most relevant and recent documents giving further information about assessment and/or RPL.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

### **ASSESSMENT EVIDENCE**

**Complete a grid for each component as listed in “Formal structure of the the qualification” in the Summary.**

*NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information – ie Learning Outcomes to be assessed, assessment criteria and the means of assessment.*



## NSQF QUALIFICATION FILE

### 24. Assessment evidences

**Title of Component:**

<b>Outcomes to be assessed/NOSs to be assessed</b>	<b>Assessment criteria for the outcome</b>
<b>Means of assessment 1</b>	
<b>Means of assessment 2</b> Add boxes as required.	
<b>Pass/Fail</b>	

# NSQF QUALIFICATION FILE

## SECTION 2

### 25. EVIDENCE OF LEVEL

#### OPTION A

Title/Name of qualification/component: Enter the title here		Level: Add level	
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level
Process			
Professional knowledge			
Professional skill			
Core skill			
Responsibility			

NSQF QUALIFICATION FILE

OPTION B

Title/Name of qualification/component: Enter the title here			Level: Add level	
NSQF Domain	Key requirements of the job role	How the job role relates to the NSQF level descriptors	NSQF Level	
Process				
Professional knowledge				
Professional skill				
Core skill				
Responsibility				

**SECTION 3**  
**EVIDENCE OF NEED**

26	<b>What evidence is there that the qualification is needed? What is the estimated uptake of this qualification and what is the basis of this estimate?</b>		
	<b>Basis</b>	<b>In case of SSC</b>	<b>In case of other Awarding Bodies (Institutes under Central Ministries and states departments)</b>
Need of the qualification	the	The SSC would undertake market study and would enclosed demand forecast for the proposed job role both on short-term and long-term basis to substantiate the requirement of the Qualification proposed. The SSC can produce the data from primary or authorized secondary sources as well.	The Submitting Body would produce any reputable and reliable research reports, such as labour market information reports; occupational mapping or similar research carried out by Ministry/State/Any other authentic source forecasting the demand for the proposed qualification
Industry Relevance		The SSC would undertake validation of the job roles with actual end-user industry where such employment are going to be generated and absorbed instead of generic validation of industry. The SSC would submit the endorsements from users/intended users of the qualification clearly supporting or otherwise the need for trained people against specific job role. <i>(The industry validation format to be used)</i>	The Submitting Body would submit the list of industry participation while preparation of the curriculum/ course content of the qualifications. These could include minutes of the meeting/ reports of these consultations
Usage of the qualification	the	The SSC would submit details of the employment generated (wherever applicable) and realised	The submitting body would submit the details of trained and

## NSQF QUALIFICATION FILE

	<p>by virtue of training in the Qualifications of the sector earlier submitted for NSQF alignment.</p> <p>In case of unorganized sector, case studies or evidences may be given</p>	<p>placed data in the proposed qualification (if an existing qualification is being proposed for NSQF alignment)</p> <p>Information about the success of the qualification should be given (eg. uptake figures, examples of use in recruitment and placement rates (if known) should be given. However, many of the bodies that do not have placement tracking mechanism established in place would provide necessary endorsements by the state/ ministry stating that a tracking mechanism would be institutionalized and placement records shall be provided annually or later , depending on length of qualification.</p>
Estimated uptake	<p>The SSC would submit the estimated uptake of the qualification and What steps were carried out to test the likely uptake of the qualification? The basis of this estimate should include data about the number of jobs or places in courses of learning which will be available to people who are awarded the qualification.</p>	<p>The Submitting Body should submit the estimated uptake by reflecting the number of the takers for this qualification for at least two years from submission of the qualification</p>
27	Recommendation from the concerned Line Ministry of the	

## NSQF QUALIFICATION FILE

	<b>Government/Regulatory Body. To be supported by documentary evidences</b>
<b>28</b>	<b>What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification</b>
<b>29</b>	<b>What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here</b>

Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

### **SECTION 4**

#### **EVIDENCE OF PROGRESSION**

<b>30</b>	<b>What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?</b> <b><i>Show the career map here to reflect the clear progression</i></b>
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Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

**Industry Validation Performa**

Name of the Qualification: .....

Qualification Code (if any): .....

NSQF Level: .....

**A. Company Profile**1. Name and complete address of the industry (website, if available):  
.....2. Product of the company or nature of services.  
.....3. Total number of persons employed in your industry.  
.....4. No. of persons employed in your company who are similarly qualified / similar to the qualification under consideration.  
.....**B. Validation of Qualification**

1. Is there a need for this qualification in the market / sector/ industry? Yes/No (with justification)
2. Whether the NSQF level assigned to this Qualification is apropos to the Industry/sector HR value chains or not? Please justify
3. Whether the candidates after completion of this course could be suitably employed in the sector or not? Please elaborate with figures (if possible)
4. Please suggest additional domain or professional or generic skills that need to be incorporated in the Qualification for industry requirements.
5. Case studies, evidences may be submitted if related to unorganized sector

(Signature of Authorized representative)

Name:

Designation:

Mobile number :

Email Id:

(Copy of Authorization letter issued by the Company/Industry to be attached)





## Section A: Details of the Qualification

Name of the Qualification	NCO Code	Name of Awarding Body	Type of qualification (certificate/diploma)	NSQF Level of the Qualification	Notional Hours	Date of Approval	Review Date	Change required (Yes/No)	No change required (justification)	Progression from the qualification	
										Horizontal Progression	Vertical Progression
Attach Occupation Map											

## Section B: Usage and Employment

No of candidates trained from the date of approval year wise		No. of candidates Certified from the date of approval year wise					No. of candidates placed from the date of approval year wise					Schemes in which this qualification is used		
2014	2015	2016	2017	2014	2015	2016	2017	2014	2015	2016	2017	PMKVY 1	PMKVY 2	Adopted by state (specify details)

## Section C: Overlapping Qualifications

S.No	Name of the qualification	Sector	Submitting body	NSQF Level	NCO Code	Notional Hours

