## MINUTES OF THE PRE-BID CONFERENCE FOR THE EMPANELMENT OF VENDORS FOR PRINTING, DESIGNING AND SUPPLY OF NIELIT NEWSLETTER

A committee was constituted with the approval of the competent authority for Pre-bid conference w.r.t tender for Empanelment of Designing, Printing and supply of NIELIT Newsletter. As scheduled, the pre-bid meeting was held on 28<sup>th</sup> September 2016 at 11:00 AM in the VC room. The following committee members attended the meeting:-

- 1. Sh. Basab Dasgupta, Joint Director and TSO
- 2. Smt. Chaman Sharma, Deputy Director (Finance)
- 3. Sh. Rajendra Prasad Rai, Programmer

Smt. Ranjana Gulla expressed her inability to attend the meeting due to her personal plight.

No representatives from any vendor participated in the pre-bid conference and no pre-bid queries were received as per prescribed format through e-mail. The committee recommends that the terms and conditions of RFP shall remain unchanged.

The conference ended with a vote of thanks.

(Rajendřá Prasad Rai)

Programmer

(Chaman Sharma)

DD (Finance)

(Basab Dasgupta)

JD and TSO