Claim Form-Cum-Voucher for payment towards the usage of infrastructure and Personnel engaged for the conduct of __________ (Cycle: Month_____ Year_____) online examination

Exam Centre Code: ____________________

Name of the Exam centre: __________________________________________________________

<table>
<thead>
<tr>
<th>Exam date(s)</th>
<th>No. of Exam Days (0.5 for half day):</th>
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<tbody>
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<table>
<thead>
<tr>
<th>Details of Total Batches and Batch Size:</th>
<th>No. of Total Batches: ____ and Batch size : ____</th>
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<tbody>
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<table>
<thead>
<tr>
<th>Candidates Details</th>
<th>Scheduled: _____ Appeared: ____ Absent: ____ Cancelled: ____</th>
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<thead>
<tr>
<th>Rescheduled Exam Details</th>
<th>Rescheduled Dates:</th>
<th>Rescheduled Batch:</th>
<th>Rescheduled Candidates:</th>
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A. Claim in respect of personnel deployed:

<table>
<thead>
<tr>
<th>Name of the personnel</th>
<th>Honorarium/Day (in Rs) (A)</th>
<th>No. of Days (B)</th>
<th>Amount (in Rs) (A)*(B)</th>
<th>Signature with date</th>
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<tbody>
<tr>
<td>Administrative support</td>
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<tr>
<td>Technical Coordinator</td>
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<tr>
<td>cum LAN Administrator</td>
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<tr>
<td>Peon cum Waterman</td>
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<tr>
<td>Sweeper</td>
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<tr>
<td>Security</td>
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<tr>
<td>List of Invigilators</td>
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<td>Invigilator</td>
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<td>Invigilator</td>
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<td>specify number of additional Invigilator, (if any)</td>
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<thead>
<tr>
<th>Grand Total (A)*(B)</th>
<th>Signature with date</th>
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</table>
B. Claim towards Infrastructure:

1. Amount towards the usage of Infrastructure at the Institute (@ of Rs. 50 per candidate)
   
   Total number of Candidates allocated at the centre * Rs 50/- : Rs ________

2. Amount claimed towards usage of generator subject to a maximum Rs. 1000/- per day for actual examination day(s) (Attach original bills along with claim form) : Rs. ________

C. Claim towards Refreshment:

   Claimed towards refreshment provided to examination functionaries subject to a maximum of Rs. 100/- per person per day for actual examination day(s) (Attach original bills along with claim form):
   
   Rs ________

Total amount claimed towards the Expenditure incurred towards infrastructure staff deployed and conduct of the Examination (A+B1+B2+C) :

Rs ________

<table>
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<tr>
<th>Signature of Examination Superintendent</th>
<th>Signature of Technical Coordinator cum LAN Administrator</th>
<th>Signature of Centre Incharge</th>
</tr>
</thead>
</table>

Seal of the Institute:

Date:

NOTE:

Please send duly signed and stamped copy of the form along with bills (in originals) to NIELIT Haridwar at:

**Examination Incharge**  
National Institute of Electronics & Information Technology Haridwar  
2nd Floor, Government Polytechnic  
Plot No. 6C, Sector-11, SIDCUL  
Haridwar, Uttarakhand - 249403