

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
**National Institute of Electronics and Information Technology (NIELIT)**

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
 Ministry of Electronics and Information Technology, Government of India

F. No. NIELIT/HQ/TRG/04/2000 Vol. V / 533

23/05/2019

**OFFICE MEMORANDUM**

In pursuance of instructions contained in DoPT's OM No. 28020/1/2010-Estt(C) dated 30/10/2014, C-DAC Noida has been declared the nodal institute for carrying out 2-weeks' mandatory induction training for newly recruited S&T and Non-S&T officers of MeitY, its attached offices and autonomous organizations, as per the syllabus provided by DoPT. The training is to be conducted in batches comprising of fresh recruits from MeitY, its subordinate organizations, and autonomous bodies under its administrative control and the expenditure for the training in respect of officials/ officers of NIELIT shall be borne by NIELIT.

2. In terms of MeitY's email dated 22/05/2019, the following S&T Officers/ Officials are nominated to attend the induction training being held during **June 10 to June 21, 2019** at C-DAC, B-30, Sector-62, Institution Area, Noida - 201307, Uttar Pradesh (India) [Phone: +91-120-3063371-73]:-

S#	Name of the Employee	NIELIT Centre/ Headquarters
1	Smt. Minali Gupta, Scientist 'B'	NIELIT Headquarters
2	Sh. Krishna Nand Chaturvedi, Scientist 'D'	NIELIT Chennai
3	Sh. Ritesh Pratap Rao, Scientist 'B'	NIELIT Agaratala
4	Sh. Prashant Pal, Scientist 'B'	NIELIT Aurangabad
5	Sh. Ishant Kumar Bajpai, Scientist 'C'	NIELIT Calicut
6	Sh. Nagendra Babu Kothapalli, Sr. Technical Assistant	NIELIT Calicut
7	Sh. Krishna Kumar Bhargav (HH), Sr. Technical Assistant	NIELIT Aurangabad
8	Sh. Saket Saurabh, Scientist 'B'	NIELIT Aizawl
9	Sh. Challa Venkata Harish(HH), Scientist 'B'	NIELIT Gorakhpur

3. Participants from outside Delhi/ NCR shall be offered accommodation (including meals) during the training period on twin-sharing basis. The pickup and drop of the participants from the hotel/ guest house to Noida and back shall be catered separately by the hotel/ guest house. The air/ train travel of the participants coming from outside Delhi/ NCR shall be borne by the concerned NIELIT Centre, as per their entitlement. The participants from outside Delhi/ NCR should provide their travel plan/ scheduled arrival and departure to Dr Kalpana Johari, Coordinator (Induction Training Programme) of C-DAC at her email id [kalpanajohari@cdac.in](mailto:kalpanajohari@cdac.in) for

enabling C-DAC to make suitable arrangements with the hotel/ guest house and cc to aarti@nielit.gov.in.

4. Daily shuttle service to C-DAC Noida and back shall be available for participants from Delhi/ NCR. The bus for pickup shall be available at 08:00 AM (sharp) from Electronics Niketan, 6 CGO Complex, Lodhi Road, New Delhi – 110 003 so as to reach Noida by 09:00 AM, and the bus for drop facility shall start from Noida at 05:15 PM to drop participants at Electronics Niketan, CGO Complex.

5. All participants, including outstation participants, shall report for the training at the above-mentioned venue on **10<sup>th</sup> June, 2019 at 10:00 AM sharp**. The training hours shall be from 09:00 AM to 05:00 PM from 10<sup>th</sup> June, 2019 onwards till 21<sup>st</sup> June, 2019.

6. The concerned officials/ officers are requested to ensure their participation, without fail.



(Janak Raj)  
Registrar

To

The concerned employees

Copy to:

1. The concerned Executive Director/ Director/ Director-in-charge, NIELIT Centres/ Head of Wings, NIELIT Headquarters -*With a request to relieve the concerned employee(s) during the training schedule*
2. Shri D. P. Chawla, Dy. Director, GC Section, MeitY
3. Dr Kalpana Johari, Coordinator (Induction Training Programme), C-DAC
4. Webmaster, NIELIT - *with a request to upload the OM on website*
5. Guard File

Copy only for kind information to:-

Staff Officer to Director General, NIELIT