

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

No. 1(4)/2017-NIELIT/1686

Dated: 4th September, 2017

OFFICE ORDER

Vide NIELIT Head Quarters' Office Order No.1 (4)/2008/DOEACC Soc. /1674 dated 31/08/2017 it has been decided that every new Centre set up shall have a Mentoring Centre, which shall extend complete administrative and financial support to the new Centre attached to it for an initial period of six months or until further orders. The Mentoring Centre, in each case, shall be an already established NIELIT Centre in the state where the new centre / extension centre is set up. In case, there exists no such centre in the state, an established NIELIT Centre in the closet adjoining state shall act as the Mentoring Centre for the new Centre. The Mentoring Centre shall also provide expertise to the attached newly set up centre in matters relating to tendering process, procurement of goods and services etc.

2. The financial burden of all recurring and capital expenses incurred in respect of activities of the new Centre shall be borne by the concerned Mentoring Centre, which in turn shall be reimbursed by the NIELIT Headquarters from the corpus of NIELIT on completion of initial six months.

3. The arrangement shall continue for a period of six months being the establishing period for the new centre. During the period, new centre shall ensure to complete all formalities to do with PF, ESIC, GST Codes etc. to become an independent and self sustainable Centre.

4. In this regard, for smooth functioning of new Centres at various locations, the following arrangement has been made:

Sl. No.	Name of new Centre / Extension Centre	Mentoring Centre
1.	Tirupati Centre	Calicut
2.	Ajmer Centre	Chandigarh
3.	Pali Extension Centre	Chandigarh
4.	Ropar Extension Centre	Chandigarh
5.	Kurukshetra Extension Centre	Chandigarh
6.	Haridwar Centre	Gorakhpur
7.	Bhubneshwar Centre	Kolkata

This issues with the approval of Director General.



(Janak Raj)
Registrar

To

- The Executive Director / Director / Director-in-Charge, NIELIT Centres
- All Head of Wings, NIELIT Headquarters

Contd....

- iii) IT Wing – with a request to update website accordingly
- iv) Guard File / Office Order File

Copy also for kind information to :

- i) Director General, NIELIT
- ii) CVO/VO, NIELIT
- iii) Appellate Authority, (RTI)

Sl. No.	Name of new Centre / Extension Centre	Monitoring Centre
1.	Tripura Centre	Calicut
2.	Aizawl Centre	Chandigarh
3.	Patna Extension Centre	Chandigarh
4.	Ropar Extension Centre	Chandigarh
5.	Ranchi Extension Centre	Chandigarh
6.	Hardwar Centre	Chandigarh
7.	Shillong Extension Centre	Kolkata