

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001: 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

Ref. No.:A-22012/1/2023-O/o Registrar (E9721) | 667

16/08/2023

OFFICE ORDER

Keeping in view the administrative and operational requirement of NIELIT as well as the administrative reasons, Ms. Neelu Bali, Principal Private Secretary is hereby transferred from NIELIT HQs to NIELIT Centre Delhi, Karkardoma Branch, in public interest.

2. Ms. Neelu Bali will hand over her present duties and responsibilities to the Officers/Officials as under:

- Medical permission/reimbursement of Medical Bills/Liaison with hospitals etc. related Activities - Ms. Shashi Sharma, PPS in addition to her existing duties and responsibilities with reporting to Dy. Registrar for the said activity. Further, Sh. Rajeev, Assistant will provide assistance to Ms. Sharma for the said activity.
- Review promotion cases of below Group 'A' of HQ employees and upto Level 9 (centralized) under PoP- Sh. Jaswant Singh, Assistant Director (A) in addition to his existing duties and responsibilities.
- Reimbursement of Children Education Allowance and Newspaper bills etc.- Sh. Lakhan Singh, Assistant, in addition to his existing duties and responsibilities.

3. The above transfer is in public interest.

4. The concerned officers should ensure smooth, proper and timely handing over and taking over of the charge at respective station of posting.


[R.K. Joshi] 16/8/2023
Deputy Registrar

To,

Ms. Neelu Bali, PPS / -

All Concerned

With directions to get herself relieved at the earliest and take over the charge at new place of posting not later than August 25, 2023.

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Copy to :

- i. Executive Director / Director / Director In-Charge, HQs and all NIELIT Centres
- ii. All Head of Wings, NIELIT HQ
- iii. Respective P&A Wings and Finance Wings of the concerned NIELIT Centres
- iv. Webmaster, NIELIT HQ - for Uploading of NIELIT Website
- v. Guard File / Office order file

Copy for kind information to :

- i. The Director General, NIELIT
- ii. Chief Vigilance Officer, NIELIT

केन्द्र :	अगरतला, आइजॉल, औरंगाबाद, अजमेर, भुवनेश्वर, कालीकट, चेन्नई, दमन, दिल्ली, गंगटोक, गोरखपुर, गुवाहाटी, हरिद्वार, इम्फाल, ईटानगर, कोलकाता, कोहिमा, कुरुक्षेत्र, लेह, पटना, रांची रोपड़, शिमला, शिलांग, और श्रीनगर
विस्तार केन्द्र :	अलावलपुर, चंडीगढ़, चुराचंदपुर, चुचुइमलांग, दीमापुर, डिब्रूगढ़, जम्मू, जोरहाट, कारगिल, कोकराझार, लखनपुर, लखनऊ, लुंगलेई, माजुली, मंडी, पाली, पासीघाट, सेनापति, सिलचर, तेजपुर, तेजु और तुरा
Centers:	Agartaka, Aizwal, Aurangabad, Ajmer, Bhubaneswar, Calicut, Chennai, Daman, Delhi, Gangtok, Gorakhpur, Guwahati, Haridwar, Imphal, Itanagar, Kolkata, Kohima, Kurukshetra, Leh, Patna, Ranchi, Ropar, Shimla, Shillong and Srinagar
Extension Centers:	Alawalpur, Chandigarh, Churachandpur, Chuchuyimlang, Dimapur, Dibrugarh, Jammu, Jorhat, Kargil, Kokrajhar, Lakhanpur, Lucknow, Lunglei, Majuli, Mandi, Pali, Pasighat, Senapati, Silchar, Tejpur, Teju and Tura