

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001: 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

No. A/1/2020-Admin (4149)|436

Dated: 6th June, 2023

OFFICE MEMORANDUM

It has come to the notice that NIELIT Centres are not convening meetings of Executive Committees (ECs) as per the provisions in the Bye-Laws of the organization.

2. According to clause 12 (1) of Bye-Laws of the Society, the Executive Committee shall meet at least twice a year. Keeping in view of the above provisions in Bye-laws, the Meetings of Executive Committees at different Centres in NIELIT shall be convened as per the following calendar in each financial year:

- i) 1st Meeting – Before 30th June of each year;
- ii) 2nd Meeting – Before 31st December of each year.

In addition to the above, the EC Meetings may, however be, called at any time by the Chairman EC as per the provisions in Bye-Laws.

3. Compliance report regarding holding the Executive Committee Meetings according to the above calendar shall be furnished to NIELIT HQ regularly.

This issues with the approval of Director General.


(R P PANDEY)
Registrar

To,

The Executive Director / Director / Director-in-Charge, all NIELIT Centres

Copy to:

- Executive Director (HQ)
- Registrar/ Addl. Director (F) / CFO (HQ)

Copy also for kind information to:

Director General, NIELIT