

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

Ref. No. NIELIT/SR/E0078/Admn. 3158

Date: 16/12/2016

OFFICE ORDER

With reference to NIELIT's Office Memorandum No. NIELIT/SR/E0103/Admn./306 dated 22/02/2016 vide which all NIELIT employees were requested to apply for outside posts with proper advance intimation and approval of the Competent Authority, it is observed that several employees in NIELIT are still not adhering to the directions contained therein.

2. In this regard, it is once again reiterated that as per relevant rules, an employee applying for outside post is required to apply under intimation to his organization and with the prior approval of the Competent Authority through proper channel.

3. All NIELIT Centres are, therefore, requested to ensure strict compliance to the before-mentioned Rule in respect of all employees under their administrative control.



(Janak Raj)
Registrar

To

1. All employees in NIELIT Headquarters
2. Finance and Administrative Sections of all NIELIT Centres
3. NIELIT's website In-Charge, NIELIT Headquarters – *for updating website, pls*
4. Hindi Section, NIELIT HQ - *for issuing Hindi version*
5. Guard File/ Office Order File

Copy for information to:

1. CVO, NIELIT
2. TSO/ Sr. PS to DG, NIELIT HQ