

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.) National Institute of Electronics and Information Technology (NIELIT)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार Ministry of Electronics and Information Technology (MeitY), Govt. of India दिल्ली केन्द्र / Delhi Centre

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Ref:01/08/2016NDL/P&A/1521

4th January 2022

OFFICE ORDER

SUB: Prevention measures to be taken to contain the spread of Novel Coronavirus [Covid-19] – Attendance regarding.

In compliance to Office Memorandum No. F.No. 11013/9/2014-Estt A-III dated 3rd January 2022 issued by the Ministry of Personnel, Public Grievance & Pensions, Department of Personnel & Training, Govt. of India regarding the above mentioned subject, it has been decided to suspend the marking of biometric attendance in Aadhar Based Biometric Attendance System (AEBAS) in NIELIT Delhi Centre with immediate effect till 31st January 2022 as a precautionary health measure so as to curb widespread transmission of the viral infection.

2. Accordingly, all the employees of NIELIT Delhi Centre are required to mark their attendance in Attendance Register on regular basis without fail. All the Heads of Wings shall also continue to ensure that all the employees wear masks, at all times, and follow COVID-appropriate behaviour strictly.

This issues with the approval of Director In-charge.

(Arvind Rawat)

Deputy Director (Fin.&Admn.)

Copy to:

All employees (regular and contractual)

Copy for information to:

- Registrar NIELIT HQs
- Director In-charge

मुख्यालयः नाइलिट भवन, प्लॉट नबंर-3, पी एस पी पाकेट, सैक्टर-8, द्वारका, नई दिल्ली-110077 HQ: Nielit Bhawan, Plot No. 3, PSP Pocket, Sector-8, Dwarka, New Delhi-110077 Helpline No. Toll Free: 1800116511 दूरभाष / Telephones: 91-11-25308300 with 29 lines ई-मेल / E-mail: contact@nielit.gov.in वैबसाइट / Website: www.nielit.gov.in