

**NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION
TECHNOLOGY (NIELIT), CHANDIGARH CENTRE**

NIELIT/CH/ADMN-02/2018/6003

Dated: 04.05.2018

OFFICE ORDER

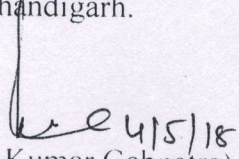
It has been observed that employees of NIELIT Chandigarh are deputed on examination duties for conducting CCC and other Digital Literacy Programmes in the Region and other places under jurisdiction of nearby NIELIT Centres. The exams are conducted every month. Now, NIELIT is in process to open NSQF aligned course for NIELIT accredited institutes and other training partners. In future more examinations in this region on regular basis are expected to be conducted.

Accordingly, 3 days Training Program for employees who are not aware of the modalities and procedures for conduction of CCC examination shall be organised from 14th May to 16th May, 2018 from 4.00 p.m. to 5.30 p.m. daily.

All Data Entry Operators will compulsorily attend the said Training Program. Further, all the Project Incharges are also requested to nominate staff reporting to them for above stated training. Accordingly, the list of staff requiring training may be provided to Training Division for attending the above Training Programme by 10th May, 2018 under intimation to the concerned officers/officials.

Shri Raminder Singh, Joint Director (Technical) will impart training and maintain attendance record of the Officers/Officials attending the Training Programme.

This issues with the approval of Director Incharge, NIELIT Chandigarh.


(Susheel Kumar Gabgotra)
Additional Director (P&A)

Copy to:

1. Director's Office
2. Additional Directors (Technical)/(Systems)
3. Additional Director (Admn.)
4. Vigilance Officer
5. Joint Directors (Technical)/(Systems)
6. Joint Director (Admn.)
7. Financial Controller
8. Sh. Gurpreet Singh, Joint Director (Systems) -
9. All Data Entry Operators
10. Notice Boards

→ **Please bring it in the notice
of staff working under you**

With request to display the Office
Order on the Website of the Centre.