## Details of Qualification & Experience

<table>
<thead>
<tr>
<th>S.No</th>
<th>Position/ Designation</th>
<th>Remuneration</th>
<th>Essential Qualification</th>
<th>Experience</th>
</tr>
</thead>
</table>
| 1    | Data Entry Operator- Grade I | Rs. 18820/- | Degree of a recognized University.  
Preference will be given to a candidate having minimum 6-months Certificate course in Computer Hardware/Software from a registered institution  
**AND**  
a minimum typing speed of 30 wpm | At least 3 yrs as Data Entry Operator/Computer Operator/Office Assistant in a Govt./Semi-Govt./Autonomous Organizations/PSUs/Limited Companies/Firms/Institutions |
| 2    | Data Entry Operator- Grade II | Rs. 17560/- | Degree of a recognized University.  
Preference will be given to a candidate having minimum 6-months Certificate course in Computer Hardware/Software from a registered institution  
**AND**  
a minimum typing speed of 30 wpm | At least 2 yrs as Data Entry Operator/Computer Operator/Office Assistant in a Govt./Semi-Govt./Autonomous Organizations/PSUs/Limited Companies/Firms/Institutions |

**ANNEXURE-I**