

National Institute of Electronics and Information Technology
Delhi Centre
2nd Floor, Parsvnath Metro Mall,
Inderlok Metro Station, Inderlok, Delhi-110052

Empanelment of Consultants/IT Resource Persons to be deployed in Govt. Departments on contract basis

Terms & Conditions:

1. Applicants are required to apply online from **19-09-2017** to **09-10-2017** through the website **<http://nielit.gov.in/delhi>** (under Recruitment section). The dates of interview/Typing Test will be published on the website. **No other mode of application will be accepted in any case.**
2. The application fees shall be Rs. 600/- for General/OBC category and Rs.300/- for SC/ST/PWD/Women category to be paid through online mode only. Application Fee once paid is non-refundable and non-transferable in any case. Fee through any other mode like DD, Payorder, Cheque, Challan, etc. will not be accepted.
3. Successful submission of application will be considered after payment of prescribed fees. Those candidates, whose application are successfully submitted, will be called for the Interview/Typing Test. **For Data Entry Operators there will be only typing test.** Only those candidates who are shortlisted after the Interview/Typing Test and clear the Document Verification will be empanelled as Consultants/ IT resource Persons. Document verification will be held on the date of Typing Test/ Interview.
4. The interested applicants are advised to go through the Eligibility criteria carefully and ascertain themselves regarding their eligibility.
5. The shortlisted candidates will be empanelled for deployment on projects in various Govt. Depts. by NIELIT Delhi centre, on contract basis, initially for the period of six months (which may be further extended based on requirements/performance of the candidate) or upto contract period of NIELIT with the client/user department. **NIELIT does not guarantee deployment of all shortlisted candidates from panel.**
6. Final selection of candidates for empanelment will be based on the performance of the candidates in the interview/Typing Test and as found eligible as per prescribed criteria. **NIELIT may conduct written test or skill test for screening the candidates before interview, if felt necessary.**
7. The deployment of the empanelled candidate in any department is subject to his/her suitability in the formal interaction conducted by user department. The shortlisted candidates will be in the panel of NIELIT for deployment in the departments for three years
8. No TA/DA will be provided to candidates for appearing for the Interview/Typing Test.
9. The place of deployment will be Delhi/NCR/near by places. Candidates must be willing to travel to any place outside Delhi as part of their job. They can be temporarily posted outside Delhi, if required, by the user department. They may work on shift/ rotational basis as per department requirement.
10. The qualification of the candidates must be from recognized University/Institution.
11. **Candidates with last semester result awaited or incomplete degrees are not eligible to apply.**

12. Candidates must bring following documents(in Original and one copy of self attested documents) on the date of Interview/Typing Test for verification purpose otherwise they will not be allowed to appear in the interview/Typing Test. :
 - a. ALL Mark sheets/ degrees/ testimonials/ post qualification experience certificates (including the Experience letter of the current place of working)
 - b. Class X Certificate
 - c. one passport size photo
 - d. Adhaar Card/Any other Govt. approved Photo-id

The cut off date for calculating age and experience will be the last date of submission of the form i.e. **09-10-2017**. In case, last date is extended, the date of determining eligibility will not change.
13. The name of the candidate in the application form must be the same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to Class X, the evidence to that effect should be furnished at the time of interview.
14. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
15. NIELIT Delhi has the right to accept or reject the application without assigning any reason thereof.
16. The applicants are advised to keep visiting the website of NIELIT Delhi centre <http://nielit.gov.in/delhi> for schedule of Interview/Typing Test or any update.
17. Last date of online registration is **09-10-2017**.