

## PROFORMA FOR APPLICATION

Application for the post of \_\_\_\_\_, NIELIT, Kohima

1. **Name**
2. **Address:(in Block letters)**  
**Permanent Address:**  
  
**Correspondence Address:**
3. **Date of Birth\* :**  
**(in Christian era)**
4. **Educational Qualification\*:**
5. **Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) \***

**Qualifications/experience possessed by the candidate\***

(1)

(2)

6. **Please state clearly whether in the light of :  
Entries made by you above, you meet the  
Requirement of the post**
7. **Details of employment, in chronological :  
order. Enclose a separate sheet duly  
authenticated by your signature, if the  
space below is insufficient**

Affix one recent  
passport size  
photograph

Office/Institution	Post held	From	To	Scale of pay and Basic Pay/ salary	Nature of duties (in detail)

8. **Nature of present employment i.e. :**  
**Ad-hoc or Temporary or Quasi-Permanent or Permanent/Pvt. :**

9. **Additional details about present employment:**  
**Please state whether working under**  
**(Indicate the name of your employer against**  
**the relevant column)**

- a) **Central Government**
- b) **State Government**
- c) **Autonomous Organization**
- d) **Government Undertaking**
- e) **Universities**
- f) **Others**

10. **Total emoluments per month now drawn :**

11. **Achievements in the career which may support:**  
**your candidature**

12. **Whether belongs to SC/ST/OBC/PH/Ex-serviceman\* :**

13. **Remarks [the candidate may indicate :**  
**information with regard to (i) Research**  
**publications and reports and special**  
**projects (ii) Awards/Scholarship/Official**  
**appreciation (iii) Affiliation with the**  
**Professional bodies/Institutions/societies**  
**and (iv) any other information**

**[Note: Enclose a separate sheet if the space is insufficient]**

14. **Contact No. Phone \_\_\_\_\_ (Mobile) \_\_\_\_\_**

**\* Supporting with proof documents**

**I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. I hereby solemnly declare that all the above statements are true and correct to the best of my knowledge and belief.**

**Date:**

\_\_\_\_\_  
\_\_\_\_\_

**(Signature of the candidate & address)**