

**National Institute of Electronics & Information Technology (NIELIT),
Itanagar Centre**

No. NIELIT/ITA/TENDER/93/2K13/138

Date: 28th April, 2023

SHORT NOTICE TENDER

Last Date for submission of quotation : 04th May 2023, 12:00 Noon

NIELIT Itanagar invites sealed quotation from reputed firm or supplier for supply & installation of Aluminium Partition & Sliding Window work at NIELIT Itanagar, E-Sector, Naharlagun, Arunachal Pradesh – 791 110:

Sl. No	Name of the Item(s)	Description/ Specifications	Quantity	Unit
1	Aluminum Partition	Providing and fixing Powder coated Aluminium work for doors and Partitions walls with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make fixed with rawl plugs and screws or with fixing clips, or with expansion hold fasteners for fixing of vertical sections in the ceiling to support the frame including necessary filling up of gaps at junctions, top, bottom and sides with required PVC/ neoprene felt, etc. Aluminium sections shall be smooth, rust free straight, metered and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass/ stainless steel screws all complete the direction of Centre -in-charge with powder coated aluminium section of 63.5mm X 38.10mm (sectional weight of the Aluminium section should not be less than 4 Kg. for the sectional length of 15') with 12 mm thick both side pre-laminated flat pressed three layer of graded wood particle board conforming to IS:12823 grade I type II in paneling of partition walls or with float glass panes of 5 mm thickness (Modi, saint Gobain or equivalent) paneling of required height complete in all respect including all hardware fittings (Excluding door closer)as per the direction of Centre in-charge.	16 ft x 10 ft (L x H)	01 no

2	Sliding Window	Providing and fixing fully glazed three track 15 micron colour Anodies Aluminium Sliding Window using Aluminum Section of reputed company with 6mm thick plain glass including wall fixtures and fastening with EPDM Jumbow rubber glass seal, S.S. Concealed lock TPI bearing and aluminium cleats, Silicon sealant, screw and nails also painted/powder coated etc.	8 ft x 5ft 10 inch (L x B)	02 nos
3	Aluminium Partition with door and sliding window and sliding ventilator	Specification mentioned as in Sr. No. 01 & 02	9ft 7 inch x 10ft (L x H)	01 no

Interested firm may visit the site for more details about the requirement of the work. The terms and conditions on the enclosure should be read carefully and noted in order to comply with.

Sd/-
Director in-Charge
NIELIT Itanagar

TENDER FOR ALLUMINIUM PARTITION with DOOR & Sliding Window

Terms and Conditions

No. NIELIT/ITA/TENDER/93/2K13/138

Date: 28th April, 2023

- a) Last date of receiving Quotation : 04th May, 2023 (12:00 Noon)
- b) Date of opening the Quotation at NIELIT, Itanagar : 04th May, 2023 (2:00 P.M)

1. The quotation should be addressed to the Director In-charge, NIELIT Itanagar.
2. Technical Bid as per Proforma-1 and Commercial Bid as per Performa-II are to be sealed in separate envelopes appropriately super scribed as '**Technical Bid**' and '**Commercial Bid**' respectively as the case may be and then both these covers should be sealed in a cover super scribed as '**Quotation for Aluminum Partition with Door and Sliding Window**' and should bear the enquiry number and due date on the top. Otherwise Quotation will be summarily rejected. The Commercial Bid would be opened only after the Technical Bid is found satisfactory and qualified. Tender received after the prescribed cutoff date and time will be rejected forthwith.
3. Rates offered should be valid for a minimum period of 180 days from the date of opening of Tenders. If there is any deviation in the prices written in figures and words the price indicated in words shall be considered as final.
4. Repeated Order for part or whole of the mentioned items, if necessary, may be placed within 6 months of acceptance of the item and has to be executed by you, on the same rates, terms and conditions.
5. Warranty: The equipment supplied shall be free of all manufacturing defects and under warranty for a period of minimum 1 year wherever applicable.
6. NIELIT Itanagar does not bind itself to accept the lowest or any tender and reserves with itself the right of accepting the whole or any part of the Tender and the Bidder shall be bound to supply the accepted items at the rates quoted.
7. On taxable items of supply, GST shall be shown separately. NIELIT Itanagar would be eligible for concession rates as applicable to educational institutes run without profit motives. Necessary and relevant certificates will be issued in this regard at the time of supply.
8. Tenders should be typed and should be free from typographical errors. All documents should be signed and sealed by the bidder or his / her duty authority representatives.
9. **PAYMENT TERMS:**
 - a) No advance payment will be made at any cost. Quotation of tenders demanding advance payment and clearance through Banks will not be accepted.
 - b) 100% payment shall be made on receipt of invoice after installation and successful testing by the consignee.
 - c) For claiming the payment the following documents would be produced before paying authority.
 - i) Invoice
 - ii) Satisfactory Installation certificates by the suppliers duly signed by the user
 - iii) No payment will be made for goods rejected at site on testing.

10. The Bidder shall sign the tender at the space provided in the tender form and affix his office seal and indicate the date otherwise the tender is liable to be rejected.
11. The rate quoted by the bidder shall be final and no enhancement shall be allowed under any circumstances.
12. NIELIT Itanagar reserves the right to reduce/ enhance the quantity of the equipment for which quotations are being invited.
13. NIELIT Itanagar reserves the right to cancel the tender, if the rate / cost quoted is exorbitantly high as compare to market price.

PROFORMA FOR TECHNICAL BID

No. NIELIT/ITA/TENDER/93/2K13/138

Date: 28th April, 2023

(Please go through the terms and conditions stipulated in Tender Document before filling up this Proforma)

1. Name of the Organisation :
Address & Tele. No. :
Email Id :
2. Date of commencement of Business :
3. Status of the organization :
(i.e. whether proprietorship, Partnership,
Pvt.Ltd., / Public Ltd. Company, Regd,
Under Societies Regn, Acts etc)
4. Regn. No. of the Organisation. Please :
Attach Certificate of Regn/ incorporation
5. Name of the CEO/ Proprietor :
6. Business of the Organisation :
(i.e whether manufacturer, Dealer, Agent)
(Enclosed a copy of dealership/ partnership
Certificate in case the bidder is not a manufacturer)
7. GSTIN :
Service Tax no. if any :
PAN No. of the Organisation :
8. Do you agree with the terms and :
Conditions stipulated in Tender Document

Declaration:

- a) It is certified that the information furnished above is correct
- b) We have gone through the terms and conditions stipulated in Tender Document and confirm to abide by the same. Disagreement and solution proposes has been listed in a separate sheet and being attached with this Bid. A copy of the Terms and Conditions with its each page signed, in token of acceptance of the same is enclosed.
- c) We understand that the decision of NIELIT Itanagar to accept / reject “the points of disagreements and proposed solution provided by us” would be final and binding.
- d) The signatory to this bid is authorized to sign such bids on behalf of the organization.

Signature.....

Name.....

Date.....

Designation.....

PROFORMA FOR COMMERCIAL BID

No. NIELIT/ITA/TENDER/93/2K13/138

Date: 28th April, 2023

(Please go through the terms and conditions stipulated in Tender Document before filling up this Proforma)

1. Name of the Organisation :
 - Address & Tele. No. :
 - Email Id :
 - GST No :
 - PAN No. :
 2. Rates offered :
- All products as per specifications of tender*

Sl. No.	Description	Qty.	Details of materials to be used	Rate per quantity	
				In figure	In words
1	Aluminium Partition				
2	Sliding Window				
Total					

Note:

- a) The company will have to quote for all the above items.
- b) Quantity of equipment listed above may vary slightly when final order is placed.
- c) All taxes – should be specified separately.
- d) NIELIT Itanagar reserve the right to accept or reject any offer without assigning any reason whatsoever.
- e) Successful bidder shall not be allowed to transfer the order in the name of some other company or it's principal.
- f) NIELIT Itanagar reserves the right to cancel this tender in case no satisfactory proposal is received.

Declaration:

- a) It is certified that the information furnished above is correct.
- b) We have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same.
- c) The signatory to this bid is authorized to sign such bids on behalf of the organization.

Place :.....

Signature:.....

Date :.....

Name :.....

Designation :.....