

HOSTEL MESS REBATE FORM

To be filled by the Candidate in CAPITAL Letters

PART-1: APPLICANT DETAILS

NAME OF THE RESIDENT: _____

HOSTEL ID NUMBER: _____

COURSE NAME: _____ COURSE DURATION: _____

REQUESTED REBATE PERIOD:

STARTING DATE	ENDING DATE	NUMBER OF DAYS

- The Mess Rebate will be provided only if the application is received 3 days before the starting date of rebate period.
- The minimum rebate period will be of 5 days.

REASON FOR SEEKING REBATE: _____

APPLICANT'S SIGNATURE

PART-2: APPROVAL OF THE LEAVE BY COURSE COORDINATOR

It is certified that Mr. *****Name of Candidate*****, student of the course _____, residing in Room No: _____ of NIELIT Hostel, Gorakhpur has been granted Leave for the period mentioned above. He is allowed to leave the NIELIT Gorakhpur campus.

DATE: _____

COURSE COORDINATOR'S SIGNATURE

PART-3: APPROVAL OF THE HOSTEL MESS COMMITTEE

NUMBER OF DAYS FOR REBATE: _____

REBATE AMOUNT (@ Rs. ____ /- per day) _____

THE REBATE AMOUNT TO BE ADJUSTED FROM MESS FEES OF THE MONTH _____

DATE: _____

HOSTEL MESS COMMITTEE MEMBER'S SIGNATURE

-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----

ACKNOWLEDGEMENT TO STUDENT

Received Rebate Form from Mr. *****Name of Candidate*****, student of the course _____, with HOSTEL ID Number: _____ for the period of _____ (days) from _____ to _____. Rebate amount will be calculated @ Rs. ____/- per day and will be adjusted form the Mess Fees of the Month _____.

DATE: _____

HOSTEL MESS COMMITTEE MEMBER'S SIGNATURE