

Guidelines for Admission-Aug/Sept2020 under the Govt. of India Scheme (IT For Masses) for Free Training to SC Candidates of Delhi NCR region

Admission Procedure:

1. For the admission process, the candidate is advised to visit the website www.nielit.gov.in/delhi → Admission Notice → Detailed Advertisement (IT for Masses).
2. For the admission, Click on the link **Proceed for Admission**. This link will redirect the candidate to a portal for registration and payment of requisite admission fee through online mode. *For Admission under this scheme, only courses at Sr. No 1,8 and 11 are applicable.*
3. The candidate is advised to check the course details, duration etc. for the desired course from the website. He/She has to ensure the eligibility for pursuing the course before applying for admission..
4. The candidate is advised to go through the instructions carefully in the portal for online registration process for admission.
5. On successful registration you will get a system generated Application No and Form No which you need to keep safe for all future correspondence.
6. All course related updates / announcements / information would be sent to the mobile no. / email id of the candidate.

Terms and Conditions:

- The admission for all the courses will be done in online mode due to the pandemic of COVID-19.
- Admission for SC candidates (with NIL course fee) under the scheme is subject to the production of **valid Caste certificate**. **Under this scheme, the SC candidates may apply for only one of the three courses at a time.**
- The successfully registered candidates will receive an email/SMS describing further details about the batch start date, timings and training strategy of the course.

- **Final admission confirmation shall be reserved after checking of all eligibility documents.**
The successfully registered candidates will be required to bring the following documents along with Original copies for the document verification before the start of the classes:
 - Self-Attested copy of Aadhar Card/Any other Govt. approved Photo I-Card
 - Self-Attested copy of DOB Proof
 - Self-Attested copy of eligibility document & marks sheet
 - Self attested copy of valid Caste certificate
- If any of the information provided by the registered candidate is found false/incorrect or discrepancy is found in the information furnished online and the original documents, it can lead to cancellation of admission. No reg fee/other charges etc fee will be refunded in such a case.
- In case of non-submission of required documents within stipulated time period, the admission can be cancelled.
- Classes of IT-O Level would be conducted in classroom-teaching mode as per guidelines of State Govt. In an unlikely event of prolonged lockdown imposed by the Govt. to check the spread of Covid-19, the classes will be conducted in online mode till the situation normalizes and after that in blended mode.
- Classes of Short term Courses would be conducted in blended mode – Online and classroom-teaching mode.
- NIELIT Delhi Centre reserves the right to cancel/reschedule the course or to cancel the candidature of any candidate without assigning any reason thereof.
- Batch code and time slots will be allotted according to the number of students enrolled in a particular course.
- Once the batch code is assigned to a candidate, batch code will remain the same throughout the duration of the course. No request of batch transfer will be entertained.

Discontinuing the course:

- Registration/Application form fees shall not be refunded in the event if a student does not join the course.
- A course may be cancelled by the competent authority without citing any reason. In such cases, if the candidate intends to shift to some other course, the fee would be accordingly adjusted, else it would be refunded.

Location and How to Reach:

2nd Floor, Parsvnath Metro Mall,
Inderlok Metro Station, Inderlok,
Delhi-110052

NIELIT, Delhi Centre is located at “Inderlok Metro Station” and is housed in a centrally air conditioned spacious Parsavnath Metro Mall with parking facility which is at the junction of Green and Red line Delhi Metro. It is well connected with New Delhi Railway Stations (which is just 7 Kms.), & Old Delhi Railway Station (just 6 Kms) and Inter State Bus Terminal Kashmere Gate (just 7Kms) which is hardly 10 minutes Metro Run from Kashmere Gate Metro Station (Red Line). It is easily approachable from all corners of Delhi through Delhi Metro.

Course Enquiries:

Students can enquire about various courses either on telephone or by email:

9210216777, 9868945372, 8800646730, 9774083189
email: delhi.training@nielit.gov.in

Office Nos. :8447795337, 011-23644149, 23644849, 23652370, Ext. No. 301, 306 (9:00 am to 5:30 pm
Monday to Friday)

Payment of Fee:

1. No Course fee for SC candidates of Delhi NCR region. The candidates under this scheme will pay only the Admission Fee , Miscellaneous Fee, Registration fee and Examination Fee
2. The fee is to be paid online through Debit Card / Credit Card / Net Banking / UPI after registration process. The candidate has to check the fee details at **Annexure-1** and payment is to be done after the registration process.
3. The candidate is advised to retain the details of online payment (screenshot / Transaction ID / Application No.) at all times, for future.

Annexure-1

SI #	Course Name	Course Fee	Admission Fee + Misc. Training Fee	Exam Fee + Registration Fee	Grand Total (For SC Candidates of Delhi NCR under the Govt. Scheme- IT For Masses) to be paid at the time of admission
1	IT O Level	NIL	2,400	Shall be payable by candidate during execution of course	2,400
2	Certified Multimedia Designer	NIL	750	1062	1812
3	Course in Computer Concepts(CCC)	NIL	750	Shall be payable by candidate during execution of course	750