

**ENGAGEMENT OF MANPOWER ON CONTRACT BASIS FOR CREATION OF PMU FOR IMPLEMENTATION OF SKILL DEVELOPMENT FOR DIGITAL INDIA IN ESDM SCHEME and SETTING UP of ICT and ELECTRONICS ACADEMIES**

**ON-LINE TEST AND/OR INTERVIEW**

The candidates who have applied against the post advertised in Times of India and Hindustan (Hindi) dated 18<sup>th</sup> Jan, 2015 of NCR edition for the post of Principal Consultant (Techno-Commercial), Senior Consultant, Consultant (Techno-Commercial) and Consultant (Finance & Administration), Program Execution Assistant, Executive Assistant, Steno Typist and Multi Tasking Staff are hereby informed to appear in **WRITTEN TEST AND/OR INTERVIEW**. Details are given below.

S. No.	Name of Post	Date & Time of Written Test	Date & Time of Interview	Syllabus for written Test	Venue for Written Test/Interview
1.	Principal Consultant (Techno-Commercial)	--	26-04-2015( <b>Sunday</b> ), at 9:30 AM	--	NIELIT Delhi Centre, 2nd Floor, Parsvnath Metro Mall, Near Inderlok Metro Station, Inderlok New Delhi Pin Code: 110052
2.	Senior Consultant	--	26-04-2015( <b>Sunday</b> ), at 01:00 PM	--	
3.	Consultant (Techno-Commercial)	--	26-04-2015( <b>Sunday</b> ), at 09:30AM	--	
4.	Consultant (Finance & Administration)	--	26-04-2015( <b>Sunday</b> ), at 09:30AM	--	
5.	Program Execution Assistant	26-04-2015 ( <b>Sunday</b> ), at 8:30AM	26-04-2015( <b>Sunday</b> ), after the written test for the qualified candidates.	<ul style="list-style-type: none"> <li>• Word Processing</li> <li>• Data Analysis using Spreadsheets</li> <li>• Using Presentation</li> <li>• General Knowledge</li> </ul>	
6.	Executive Assistant	26-04-2015 ( <b>Sunday</b> ), at 8:30AM	26-04-2015( <b>Sunday</b> ), after the written test for the qualified candidates.	<ul style="list-style-type: none"> <li>• Word Processing</li> <li>• Data Analysis using Spreadsheets</li> <li>• Using Presentation</li> <li>• Database Package</li> </ul>	
7.	Steno Typist	26-04-2015 ( <b>Sunday</b> ), at 8:30AM	26-04-2015( <b>Sunday</b> ), after the written test for the qualified candidates.	Online-Typing & Stenography Test	
8.	Multi Tasking Staff	--	26-04-2015( <b>Sunday</b> ), at 8:30 AM	Two-Level Interview	

**IMPORTANT INSTRUCTIONS TO ELIGIBLE CANDIDATES**

- List of candidates is available at <http://www.nielit.gov.in/recruitments.aspx> website.
- Candidates have to bring in original documents along with one set of self attested photocopies in support of their identity, qualification, age, experience and 02 passport size photos.
- No TA/DA will be given for appearing in Written Test and / or Interview.
- **Canvassing/Trying to influence in any manner shall disqualify the candidate.**
- **Candidates must report the venue at the time mentioned above.**