



National Institute of Electronics and Information Technology

(Formerly DOEACC Society)

(A Scientific Society of Department of Information Technology,
Ministry of Communications & Information Technology, Government of India)
6, CGO Complex, Lodhi road, New Delhi- 110 003

National Institute of Electronics and Information Technology (NIELIT) (Formerly DOEACC Society), an Autonomous Scientific Society of the Department of Information Technology, Ministry of Communications & IT, is a premier IT Education & Training Institution of the Government of India in the formal and non-formal sector. The objective of the Institute is to carry out Human Resource Development activities in the area of Information, Electronics and Communications Technology (IECT) through its various centres in the country, apart from consultancy and related activities. The activities of Institute are increasing very rapidly and therefore Institute is desirous to engaging an Expert personnel to assist the Organisation in Vigilance related matters. The engagement will be on short term contract basis for a period of six months which may be extended further subject to performance and requirement;-

I) Eligibility criteria - Persons retired from position of Dy.Secretary (grade Pay of Rs 7600/-) and above from Central Govt./Govt. organisation with rich experience of handling vigilance matters in Govt. Organisation.

(II) Remuneration -Consolidated monthly emolument will be equal to the last pay drawn minus pension and DA at prevalent rate.

(III) Age - The maximum age-limit for applicant (retired govt. Officials) should not be more than 63 years as on the date of publication of the advertisement.

(IV) Candidates meeting the above eligibility requirements may submit their applications in the prescribed Proforma (available in succeeding pages below) so as to reach Registrar, NIELIT, Electronics Niketan, 6 CGO Complex, New Delhi- 110003 on or before 10.12.2013.

(V) Prescribed Performa for applying for the post is available in succeeding pages. NO TA/DA will be paid for attending interviews.

(VI) The shortlisted candidates will be interviewed for their suitability. The candidates called for interview will be required to bring their document pertaining to educational qualifications, date of birth and experience in original alongwith a Photostat copy of each.

(VII) List of shortlisted candidates will be published on the NIELIT Website along with the schedule for the interview.

Affix your recent
passport size
photograph

NIELIT Headquarters

Application proforma for Engagement as Expert (Vigilance)

1	Name of the Candidate (in Block Letters)				
2	Date of Birth (YYYY/MM/DD)				
3	Age as on the last date for submission of application	Years	Months	Days	
4	Nationality	By Birth:		By Domicile	
5	Whether SC/ST/OBC/PH/ General (mention the applicable category)				
6	Please state whether retired from the [Mark the applicable category]	Central Govt	State Govt.	Autonomous Bodies	Any other Organisation
7	Date of Retirement (Attach proof)				
8	Address for Communication				
9	Tel. No. (Landline-Res)	Landline-Office	Mobile	email id	
10	Details of Educational / Professional Qualifications: (Attach documentary proof with hard copy)				
S#	Degree	Year of Passing	Name of College and University	Main Subject/ Branch	Class/ Division
1					
2					
3					
4					

11	Details of Past Employment (in chronological order)(indicate break in service, if any, alongwith reasons thereof):						
S#	Name & Adress of the Employer	Designation	Pay Scale & Total Emoluments	Brief of Job Profile	Period (dd/mm/yy)		Reasons for leaving
					From	To	
(insert rows if required)							
12	Details of Employment from where retired:						
(i)	Name and address of the Organisation						
(ii)	Status of the Organisation (Central Govt./State Govt. / PSU /Autonomous Body /Private)						
(iii)	Designation						
(iv)	Scale of Pay ; Total Emoluments						
(v)	Amount of monthly pension being received						
(vi)	Period (dd/mm/yy)			From:	To:		
(vii)	Nature of Post Held (Regular/Substantive/Officiating/Adhoc/Temporary /Contract/on Deputation)						
(viii)	Brief of Job Profile(attach separate sheet if required)						
13	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post. (YES/NO)						
14	Additional Information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if required)						
<p>I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. I hereby solemnly declare that all the above statements are true and correct to the best of my knowledge and belief.</p> <p style="text-align: right;">(Signature of the candidate)</p> <p>Date:</p> <p>Note: Incomplete applications or applications not in accordance with the format/ particulars will not be entertained.</p>							