

Course Name: O Level (2nd Sem)
Topic: Exercise Assignments

Subject: ICT
Date: 21-05-20

Descriptive Questions:

1. How does impact printer prints document?
2. How to take back-up and restore files and folders in Windows operating system?
3. What is Defragmentation of Hard Disks? What are the advantages of it?
4. Write down steps of installation of Microsoft Office in Windows operating system.
5. List down various components of computer. What safety precautions must be taken while assembling parts of computer?
6. Write the procedure to enter the BIOS or CMOS setup.
7. Explain Laser Printer in detail.
8. Write a short note on DVD.
9. Differentiate Impact Printer and Non-Impact Printer.
10. Explain Full-backup and Incremental backup methods.