

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान, कालिकट

NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION
TECHNOLOGY, CALICUT

OFFICE ORDER

No.DIR/OOR/18/13

8th August 2018

Ms. Vaishnavi Nair is appointed as the Resident Warden of our Ladies Hostels w.e.f. 08.08.2018 for a period of six months or till she vacates the Hostel or till further orders, whichever is earlier. In her absence, the responsibilities of Resident Warden will be handled by Ms. Lakshmi G. The Resident Warden shall be provided rent-free accommodation in one of the Hostel Rooms.

The Resident Warden shall report to Ms. Santhakumari S, Dy. Hostel Warden, on all issues regarding Ladies Hostels.

M. P. P. Mani

EXECUTIVE DIRECTOR

Copy to:

- 1) Ms. Vaishnavi Nair
- 2) Ms. Lakshmi G
- 3) Mr. Krishnan P, Hostel Warden
- 4) Mrs. Santhakumari S, Dy. Hostel Warden
- 5) Jt. Director (F&A)
- 6) Training Officer
- 7) All Group Heads
- 8) Vigilance Officer
- 9) PIO
- 10) Notice Boards
- 11) Security Officer
- 12) Canteen Contractor